MAASAI MARA UNIVERSITY

Address: P.O. Box 861 - 20500, Narok, Kenya. **Location:** Narok, Kenya.
Telephone Number: +254 20 5131400 **Email Address:** info@mmarau.ac.ke
Website: www.mmarau.ac.ke

INTERNAL ADVERTISEMENT

Maasai Mara University is a public University chartered in 2013. Our mission is to provide quality university education through innovative teaching, research and consultancy services for development. More details on our University and on the advertised positions can be found on our website www.mmarau.ac.ke.

In an effort to fulfill our mandate, we invite applications from suitably qualified and competent candidates for the following vacant positions.

NB: The Nursing Officer I position is also applicable to qualified candidates engaged on Locum basis.

I. Academic staff

S. No.	Position	Grade	AREA OF SPECIALIZATION	Vacancies
1.	**Tutorial Fellow**	11	Chemistry	1

II. Administration Staff

S. No.	Position	Grade	Vacancies
1.	Senior Technologists II- Physics	11	1
2.	Senior Technologists II- Hospitality/Tourism	11	2
3.	Drivers I	7	3
4.	Drivers III	5	2
5.	Senior Nursing Officer	11	1
6.	Nursing Officer I	10	3
7.	Senior Pharmaceutical Technologist	11	1
8.	Medical Laboratory Technologist III	8	1
9.	Accountant I - Payroll	12	1
10.	Senior Accounts Assistant I	8	1

1. REF: MMARA-U/TF/MARCH/01/2026 - TUTORIAL FELLOW/RESEARCH ASSISTANT (CHEMISTRY), GRADE 11 – 1 POST

Job Specifications

For appointment to this position, one must have: -

1) A Bachelor's degree and a Master's degree; and
2) Registered for a PhD degree.

Job Description

Reporting to the Head of Department, the main duties will include:

- Teaching undergraduate students', a maximum of two courses under guidance of Senior Faculty;
- Articulating the mission of department in the University;
- Developing teaching materials;
- Participating in the development and preparation of faculty development plans;
- Attending and participate in seminars/workshops/conferences in relevant fields;
- Participating in the department meetings; and
- Perform any other duty assigned from time to time.

2. REF: MMARA-U /STP/MARCH/02/2026 - SENIOR TECHNOLOGIST II (PHYSICS), GRADE 11 – 1 POST

Job Specifications

For appointment to this position, one must have: -

- Degree in relevant discipline or its equivalent from a recognized university;
- served in the position of a Technologist I for at least at least three (3) years; and
- shown merit and ability as reflected in work performance and results.

Job Description

Reporting to the Head of Department, the main duties will include:

- Planning designing and development of laboratory teaching and research activities;
- Supervising collection and preparation of teaching and research material;
- Carrying out analytical work in specialized discipline;
- Supervising and training personnel on specialized applications;
- Keeping proper inventory records of the equipment, teaching and research materials;
- Carrying out quality assurance programs; and
- Perform any other duties as may be assigned from time to time.

3. REF: MMARA-U /STHT/MARCH/03/2026 - SENIOR TECHNOLOGIST II (HOSPITALITY/TOURISM), GRADE 11 – 2 POSTS

Job Specifications

For appointment to this position, one must have: -

- Degree in relevant discipline or its equivalent from a recognized university;
- Served in the position of a Technologist I for at least at least three (3) years; and
- Shown merit and ability as reflected in work performance and results.

Job Description

Reporting to the Head of Department, the main duties will include:

- Planning designing and development of laboratory teaching and research activities;
- Supervising collection and preparation of teaching and research material;
- Carrying out analytical work in specialized discipline;
- Supervising and training personnel on specialized applications;
- Keeping proper inventory records of the equipment, teaching and research materials;
- Carrying out quality assurance programs; and
- Perform any other duties as may be assigned from time to time.

4. REF: MMARA-U /D-III/MARCH/04/2026 - DRIVER III, GRADE 5 – 2 POSTS

Job Specifications

For appointment to this position, one must have: -

- Kenya Certificate of Secondary Education mean grade D+ (plus); or its equivalent;
- Clean driving license at least class BCE free from any endorsement;
- Certificate of Good conduct; and
- Occupational Trade Test III for drivers.

Job Description

Reporting to the Head of Department, the main duties will include:

- Responsible for driving University vehicles;
- Maintain vehicle cleanliness;
- Report any vehicle defects to immediate supervisor;
- Ensure work tickets are duly authorized;
- Observe vehicle preventive maintenance; and
- Perform any other duties as may be assigned from time to time.

5. REF: MMARA-U /D-I/MARCH/05/2026 - DRIVER I, GRADE 7 – 3 POSTS

Job Specifications

For appointment to this position, one must have: -

- Kenya Certificate of Secondary Education D+ (plus) and above;
- Driving license for vehicles class BCDE&H;
- Must have served as Driver II for a period of at least 3 years or its equivalent;
- Passed Kenya Government Occupational trade test;
- Certificate of good conduct;
- Accident-free record or if any the records show they were not in any way attributed to the driver's negligence; and
- Basic certificate on first Aid and firefighting certificate on and/or firefighting course.

Job Description

Reporting to the Head of Department, the main duties will include:

- Responsible for driving University vehicles;
- Adhere closely to the highway code;
- Be courteous and professional in dealing with passengers;
- Ensure all trips are properly authorized;
- Provide advice and coach other drivers;
- Observe daily preventive maintenance of vehicles; and
- Perform any other duties as may be assigned from time to time.

6. REF: MMARA-U /SNO/MARCH/06/2026 - SENIOR NURSING OFFICER, GRADE 11– 1 POST

Job Specifications

For appointment to this position, one must have: -

- At least four (4) years work experience as a Nursing Officer I;
- Be registered with Nursing Council of Kenya;
- Higher Diploma in relevant specialization;
- A Bachelor of Science Degree in Nursing from a recognized University advanced from Diploma;
- Master's degree in the relevant field will be an added advantage;
- Shown professional competence and administrative ability in handling Nursing work; and
- Actively participated in curriculum development and evaluation in a relevant continuous education programme in the field of nursing.

Job Description

Reporting to the Head of Department, the main duties will include:

- Facilitating nursing care of patients in the units;
- Maintaining discipline in nursing care;
- Monitoring patients admitted in hospitals;
- Ensuring availability of medical supplies;
- Participating in the counseling of staff and patients;
- The officer may also be called upon to take charge of a unit in the medical centre.; and
- Perform any other duties as may be assigned from time to time.

7. REF: MMARA-U /NO- I/MARCH/07/2026 - NURSING OFFICER I , GRADE 10 – 3 POSTS

Job Specifications

For appointment to this position, one must have: -

- A Bachelor of Science Degree in Nursing from a recognized University;
- Be registered with the Nursing Council of Kenya;
- At least at least three (3) years work experience as Nursing Officer II; and

- A Certificate in any of the following specialties i.e. counseling, reproductive health, family planning/KEPI, HIV/AIDS in Nursing from a recognized institution will be an added advantage.

Job Description

Reporting to the Head of Department, the main duties will include:

- Planning and coordinating of nursing services in the health unit;
- Participate in the counseling of patients and staff;
- She/he may be called upon to take charge of a number of health units within a medical centre; and
- Perform any other duties as may be assigned from time to time.

8. REF: MMARA-U/SPT I/MARCH/08/2026 - SENIOR PHARMACEUTICAL TECHNOLOGIST, GRADE 11 – 1 POST

Job Specifications

For appointment to this position, one must have: -

- A Higher Diploma in Pharmacy or equivalent from a recognized institution;
- A Degree in Pharmaceutical Technologist or its equivalent from a recognized institution;
- Evidence of relevant continuous professional development;
- At least three (3) years work experience as Pharmaceutical Technologist I; and
- Be registered with Pharmacy and Poisons Board/Medical Laboratory and Technicians Board.

Job Description

Reporting to the Head of Department, the main duties will include:

- Compounding and Dispensing of medicines;
- Supervision of Pharmaceutical Technologist; and
- Perform any other duties as may be assigned from time to time.

9. REF: MMARA-U/MLT-III/MARCH/09/2026 -MEDICAL LABORATORY TECHNOLOGIST III, GRADE 8 – 1 POST

Job Specifications

For appointment to this position, one must have: -

- A Diploma in Medical Laboratory Science from a recognized institution;
- Be registered by the Kenya Laboratory Technician and Technologist Board (KMLTTB); and
- Have at least at least three (3) years work experience.

Job Description

Reporting to the Head of Department, the main duties will include:

- Performing general laboratory procedures for pathological investigations;
- Maintaining laboratory records;
- Collection and postage of medical results; and
- Perform any other duties as may be assigned from time to time.

10. REF: MMARA-U/ACC-P/MARCH/10/2026 - ACCOUNTANT I(PAYROLL), GRADE 12 – 1 POST

Job Specifications

For appointment to this position, one must have: -

- Bachelor's Degree in Commerce (Accounting) or equivalent;
- CPA final;
- Membership registration with ICPAK;
- Served in the grade of Accountant II for at least three years;
- Shown outstanding merit and ability in work performance and results; and
- Shown unquestionable integrity.

Job Description

Reporting to the Head of Department, the main duties will include:

- Being in charge of payroll section;
- Preparing ledger accounts;
- Supervising staff in the section;
- Custodian of accountable documents;
- Prepare final accounts;
- Verify accountable documents in the section; and
- Any other duties as may be assigned by immediate supervisor.

11. REF: MMARA-U /SAA-I/MARCH/11/2026, SENIOR ACCOUNTS ASSISTANT I, GRADE 8 – 1 POST

Job Specifications

For appointment to this position, one must have: -

- Served in the position of Senior Accounts Assistant II for a minimum period of 3 years;
- Shown outstanding merit in work performance;
- CPA II (Section III & IV);
- Proficiency in relevant computer applications; and
- Demonstrated unquestionable integrity.

Job Description

Reporting to the Head of Department, the main duties will include:

- Supervising staff under them;
- Preparing and balancing cash books;
- Preparing bank reconciliation statements;
- Maintaining assets registers;
- Preparing sales and purchase day book;
- Summarizing statutory deductions; and
- Any other duties as may be assigned by immediate supervisor.

REMUNERATION

Tutorial Fellow **Salary Grade 11**

Salary Progression: **Kshs. 107,872 x 4,315–116,675 x 4,669 – 126,198x 5,048 – 136,496 x 5,460 - 147,636 x 5,906 – 159,683 –166,072 p.a.**

House Allowance: Kshs.**51,601/=**

Senior Technologist II **Salary Grade 11**

Salary Progression: **Kshs.96,006 x 3,842 – 103, 842 x 4,154 - 112,317 x 4,493- 121,482 x 4,860– 131,395 x 5,258- 142,119 – 147,805 p.a.**

House Allowance: **Kshs.47,915/=**

Driver I **Salary Grade 7**

Salary Progression: **Kshs. 42,858 x 1,715 – 46,357 x 1,854 – 50,140 x 2,007- 54,233 x 2,169– 58,660 x 2,347- 63,448 – 65,986 p.a.**

House Allowance: **Ksh.24,768/=**

Driver III **Salary Grade 5**

Salary Progression: **Kshs. 32,485 x 1,300 – 35,137 x 1,406 – 38,004 x 1,521- 41,106 x 1,644– 44,461 x 1,778- 48,089 – 50,014 p.a.**

House Allowance: **Ksh.17,692, /= p.m**

Senior Nursing Officer **Salary Grade 11**

Salary Progression: **Kshs. 96,006 x 3,842 – 103, 842 x 4,154 - 112,317 x 4,493- 121,482 x 4,860– 131,395 x 5,258- 142,119 – 147,805 p.a.**

House Allowance: **Ksh.47,915/=**

Nursing Officer I **Salary Grade 10**

Salary Progression: **Kshs. 63,647 x 2,547 – 68,843 x 2,753 – 74,460 x 2,979- 80,538 x 3,221– 87,110 x 3,484- 94,218 – 97,988 p.a.**

House Allowance: **Ksh.35,383/=p.m**

Senior Pharmaceutical Technologist **Salary Grade 11**

Salary Progression: **Kshs. 96,006 x 2,547 – 103, 842 x 4,154 - 112,317 x 4,493- 121,482 x 4,860– 131,395 x 5,258- 142,119 – 147,805 p.a.**

House Allowance: **Kshs.47,915/= p.m**

Medical Laboratory Technologist III **Salary Grade 8**

Salary Progression: **47,621 x 1,906 – 51,507 x 2,061 – 55,711 x 2,230- 60,259 x 2,412– 65,177 x 2,608- 70,497 – 73,317 p.a.**

House Allowance: **Kshs. 28,307/= p.m**

Accountant I **Salary Grade 12**

Salary Progression: **Kshs. 119,858 x 4,795 – 129,640 x 5,186– 140,220 x 5,609- 151,662 x 6,067– 164,039 x 6,561- 177,425 – 184,523 p.a.**

House Allowance: **Kshs. 55,286 /= p.m**

Senior Accounts Assistant I **Salary Grade 8**

Salary Progression: **Kshs.47,621 x 1,906 – 51,507 x 2,061 – 55,711 x 2,230- 60,259 x 2,412– 65,177 x 2,608- 70,497 – 73,317 p.a.**

House Allowance: **Kshs. 28,307/= p.m**

Terms & Conditions of Service

Successful candidate will be offered a competitive remuneration package, including House Allowance, Commuting Allowance and benefits in accordance with the Maasai Mara University Terms of Service for Teaching and Non- Teaching staff.

Application Guidelines for Applicants

a) A copy of the application should be submitted together with a detailed curriculum vitae detailing academic and professional qualifications, experience, leadership and management roles, publications, awards, scholarships, funding attracted, membership to professional bodies, linkages and community service, email address and telephone contact(s).Attach copies of relevant certificates and testimonials.
b) Applicants should indicate on the envelope the Reference Number and the position applied for.
c) More details on the advertised positions can be found on our website www.mmarau.ac.ke

Applications should reach the Deputy Vice-Chancellor (Administration, Finance & Strategy) on the address indicated below on or **before 5.00 p.m.**, **Friday, 27th March, 2026.**

The Deputy Vice-Chancellor (Administration, Finance &Strategy)
Maasai Mara University
P. O. Box 861-20500
Narok.

Maasai Mara University is an equal opportunity employer committed to diversity; persons with disability, women, youth and those from marginalized communities are encouraged to apply.

Canvassing will automatically lead to disqualification.

Maasai Mara University is ISO 9001:2015 Certified Institution