



# Maasai Mara University

## OFFICE OF THE REGISTRAR – ACADEMIC AFFAIRS

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NAROK

**FROM:** Registrar, Academic Affairs

**DATE:** 3<sup>rd</sup> September, 2025

**TO:** ALL STUDENTS

**REF:** MMU/AA031/006/2025/Vol.8(14)

### SUBJECT: REPORTING, REGISTRATION FOR COURSES AND CLEARANCE OF FEES

The first semester of the 2025/2026 Academic Year officially commenced on **Monday, 1<sup>st</sup> September, 2025** and teaching is ongoing. Please follow these steps to ensure you are in compliance with university regulations on fee payment and course registration:

- i) **Report online:** This is the first step and is required for all other registration processes. You can report online from anywhere, and it does not depend on your fee payment status.
- ii) **Pay your fees:** Check your HEF portal to confirm your fees and pay at least **60%** of your household fees by **Friday, 19<sup>th</sup> September, 2025**, so as to register for your courses and attend classes. Please note that only students who fulfill this requirement will be listed on the class attendance registers that will be issued to lecturers.
- iii) **Clear your balance:** You must pay off the rest of your household fees by **Friday, 7<sup>th</sup> November, 2025**, to be eligible for end of semester examinations, scheduled to begin on **Wednesday, 4<sup>th</sup> December, 2025**.

If you have already received your HELB loan, please use it to clear your outstanding fee balance immediately, to avoid unnecessary inconveniences in due course. **Remember, no student will be allowed to sit for examinations without clearing their fees.**

  
Dr. Otieno Frederick Onyango  
**REGISTRAR, ACADEMIC AFFAIRS**

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