



Maasai Mara University

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FROM: Registrar, Academic Affairs

DATE: 13th November, 2024

TO: GRADUANDS – CLASS OF 2024

REF: MMU/AA031/040/2024/VOL.19(30)

SUBJECT: INTENT TO GRADUATE FORMS

Pursuant to *Section 13.5 of the Rules and Regulations governing University Examinations*, all prospective graduands for the 2023/2024 academic year are hereby informed to download the **intent to graduate form** from the link below:

<https://www.mmarau.ac.ke/wp-content/uploads/2024/11/intent.pdf>

Kindly follow the instructions given on the webpage and submit the scanned documents to the email addresses listed by **Friday, 29th November, 2024**.

Please note that it is the responsibility of each graduand to ensure that their name is captured correctly, in the order in which it should appear on both the transcripts and certificate. Once the certificates are printed, correction of any error will attract a penalty of **Five Thousand (Kshs. 5000/-) Shillings** as stipulated.



Dr. Otieno Fredrick Onyango
REGISTRAR, ACADEMIC AFFAIRS

Copied to:
Deputy Vice-Chancellor (A & SA)
Deans of Schools
Director, Quality Assurance
Deputy Registrar, EXAT
Deputy Registrar, Admissions
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