

## Maasai Mara University

## OFFICE OF THE REGISTRAR – ACADEMIC AFFAIRS

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**NAROK** 

FROM: Registrar, Academic Affairs

DATE:7th February 2024

TO: 2023 GRADUATES

REF: MMU/AA031/040/2023/VOL. 16(42)

## **SUBJECT: COLLECTION OF CERTIFICATES**

We are pleased to inform you that certificates will be ready for collection from **Friday**, **16**<sup>th</sup> **February**, **2024**. The certificates will be issued on daily basis from **8.00a.m** – **5.00p.m** at the University's Examination office.

Please note that you will be required to produce the following documents before collection of your certificate: -

i) Original National Identification Card

ii) Original Return of gown form

iii) Clearance form duly certified by the Students Transcripts and Records office.

Kindly remember that collection of a certificate one year after your graduation will attract a fine of **Ten Thousand (Kshs. 10,000/-) shillings** per annum.

Dr. Otieno Fredrick Onyango REGISTRAR. ACADEMIC AFFAIRS

OFO/tw

Copy to: Vice-Chancellor

Deputy Vice Chancellor (A&SA)

Ag. Deputy Vice-Chancellor (AF&S)

Finance Officer

**Deans of Schools** 

**Dean of Students** 

All CODs

Deputy Registrar, Examinations & Timetabling

**ERP Administrator** 

**University Website** 

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