



MAASAI MARA UNIVERSITY

STUDENTS WELFARE POLICY

Policy No.	MMU/DOS/P03
Version	01
Principal Responsibility	Dean of Students
Effective Date	15 th January, 2018

Policy Approval

This policy shall be known as the Students Welfare Policy of Maasai Mara University (herein after referred to as “the Policy”) which shall take effect on the date of approval by the University Council.

In exercise of the powers conferred by Statute 17 (2d) of Maasai Mara University, section 35(1) (a) (iii) of the Universities Act No. 42 of 2012 and section 19 of the Charter for Maasai Mara University 2013, Maasai Mara University Council affirms that this Policy has been made in accordance with all relevant legislations.

Dated the day of2018

Signed:

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Foreword

Maasai Mara University is committed to promoting and striving to provide a safe, supportive and ethical environment for the wellbeing and holistic development of the students. The University maintains as a key strategic priority the goal of providing a safe and secure environment for all its students. In this context, Student Welfare is of paramount importance and, as a consequence, the University has a range of policies and organisational arrangements to uphold this priority.

An essential feature of the University is a commitment to maintaining an atmosphere of intellectual integrity and academic honesty.

This policy therefore will ensure good working relationships between the students and the management for the benefit of all and avoid misunderstandings and strikes which ultimately wastes valuable time for the operations of the University

Prof. Mary K. Walingo, PhD, MKNAS,EBS

Vice-Chancellor

Definition of Terms

“The University” means Maasai Mara University

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1. Introduction

Maasai Mara University is a successor of the then Narok University College which was established as a University College of Moi University in 2008. The university is located within Narok County. It attained full University status following the enactment of the University's Act, 2012 and the award of the charter on 12th February 2013 from which it draws its mandate. The University now operates five Schools namely: School of Science and Information Sciences, School of Education, School of Business and Economics, School of Tourism and Natural Resource Management and the School of Arts and Social Sciences.

In addition to ensuring a conducive learning environment and facilitating wholesome development for the students, the Dean of Students department is also mandated to coordinate the Students' Programmes. Maasai Mara University is a family and takes keen interest in the issues affecting the family members. The students are a major stakeholder. This policy seeks to address students' two main pertinent issues that have often caused misunderstandings and standoffs between the management and the students. The issues are management of students' finances and the students' last respect

1.1. Vision, Mission and the Core Values

Vision

To be a world class university committed to academic excellence for development

Mission

To provide Quality University education through innovative teaching, research and consultancy services for development

Core Values

Excellence

Team Work

Professionalism

Equity and Social Justice

Creativity and Innovativeness

Transparency and Accountability

2. Policy Statement

The students through Union often make very unfriendly statements about their money having been used by the management. In most cases, this has always been misinformation. The University deliberately decided to develop a policy to put open the management of students finances and also the students last respect. This policy therefore seeks to address students' two main pertinent issues that have often caused misunderstandings and standoffs between the management and the students in order to ensure a peaceful coexistence.

3. Policy Objective

The Students Welfare policy is aimed at providing guidance to students, staff and parents/guardians on the expected University's contribution towards the deceased students' last respect. It is also expected to provide a guide on the management of the student union funds.

4. Scope of the Policy

The policy will cover students finances and the last respect

5. Students Last Respect

- i. The University will give a donation of Kshs 40,000 to the parents of the deceased
- ii. But the students to be covered are those in session i.e. on campus, teaching practice or attachment.
- iii. If a student who losses his life while on campus whether within the University or outside the university, then post mortem will be paid for by the University. The students who are on teaching practice or attachment will not be covered by the University
- iv. The University will provide transport for students who will be attend the funeral of their colleague who dies while in session. However, in the case of international students, the University shall send student representatives to the funeral.

- v. There will be no student allowance for those to attend the funeral. Attendance of the funeral by students is voluntary.

6. Handling of Students Finances

- i. All finances raised for the student Union will be banked in a student union account managed by the university like any other account with University signatories as it applies to other accounts
- ii. Students governing council will make the budget and approve their expenditure
- iii. The expenditure approvals will start with the students governing council and ends with the Dean of students and Deputy Vice Chancellor (Academic and Student Affairs). Thereafter the Cheque is prepared by finance as per their laid down procedures
- iv. Once the approval of expenditure of a particular activity has been done in consultation with the Dean of Students, then procurement department will take over and deliver the service or goods
- v. The book showing students union bank balances will be maintained by the Dean of Students to make it easy to make approvals for expenditure after checking the balances
- vi. The student's union contributions shall be deducted by the university in the first semester in total upon payment of the amount above 1,000 shillings and deposited to the union account
- vii. All the rent to be collected from the student's shops must all be banked by the tenants into the union account. Any student leader who collects the rent in cash should be disciplined and be surcharged. The collected rent should only go to help the needy students through guidance by the Dean of students.

7. Implementation

Implementation of this policy shall be vested in the office of the Dean of Students

8. Review of the Policy

This policy shall be reviewed from time to time as shall be necessary