



MAASAI MARA UNIVERSITY

ACCOMMODATION POLICY

Policy No.	MMU/DOS/P02
Version	01
Principal Responsibility	Dean of Students
Effective Date	15 th January, 2018

Policy Approval

This policy shall be known as the Accommodation Policy of Maasai Mara University (herein after referred to as “the Policy”) which shall take effect on the date of approval by the University Council.

In exercise of the powers conferred by Statute 17 (2d) of Maasai Mara University, section 35(1) (a) (iii) of the Universities Act No. 42 of 2012 and section 19 of the Charter for Maasai Mara University 2013, Maasai Mara University Council affirms that this Policy has been made in accordance with all relevant legislations.

Dated the day of2018

Signed:

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Chairman of Council

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Foreword

Maasai Mara University aims to increase access to university education in Kenya. It also aims to serve as a motivator to the youth , and as a catalyst for economic growth in Narok County and the Country as a whole. Research conducted in the institution is expected to help to provide solutions to environmental, social, economic and cultural resource utilization challenges facing the Country.

The University will also endeavor to increase equity in the provision of university education particularly for the Maasai Community in Narok County and other disadvantaged people in the country in general. This will be done through affirmative action programmes in admission of students, setting up of university campuses and mounting of bridging courses for school leavers who fail to attain the entry requirements for university admission. The University will aim at producing graduates who are socially responsible and have skills, attitudes and entrepreneurial spirit necessary in the development of this country as outlined in Vision 2030 and beyond. This will be realized by offering accommodation.

In managing and supporting accommodation, the University has developed few hostels for use by the students and is still to construct more. However, there is a greater demand for accommodation by the students than the available rooms. This means not all students will be accorded accommodation at any given time and they must seek alternative accomondation outside the University. Due to the limited accommodation space, it is important that clear guidelines are provided on those who wish to get accommodation in the University

Prof Mary K. Walingo, PhD, MKNAS, EBS

Vice-Chancellor

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1. Introduction

Maasai Mara University is a successor of the then Narok University College which was established as a University College of Moi University in 2008. The university is located within Narok County. It attained full University status following the enactment of the University's Act, 2012 and the award of the charter on 12th February 2013 from which it draws its mandate. The University now operates five Schools namely: School of Science and Information Sciences, School of Education, School of Business and Economics, School of Tourism and Natural Resource Management and the School of Arts and Social Sciences.

The University recognizes the significance of providing suitable accommodation to its students. In managing and supporting accommodation, the University has developed few hostels for use by the students and is still to construct more. However, there is a greater demand for accommodation by the students than the available rooms. This means not all students will be accorded accommodation at any given time and they must seek alternative outside the University. Due to the limited accommodation space, it's important that clear guidelines are provided on those who wish to get accommodation in the University

1.1 Vision, Mission and Core Values

Vision

To be a world class university committed to academic excellence for development

Mission

To provide Quality University education through innovative teaching, research and consultancy services for development

Core Values

Excellence

Team Work

Professionalism

Equity and Social Justice

Creativity and Innovativeness

Transparency and Accountability

2. Policy Statement

Maasai Mara University shall:

- i. Give priority to students with disabilities in room allocation
- ii. Ensure the rooms are allocated on the basis of first come first served and those allocated must have met fee requirement for the semester as per the fee payment policy
- iii. Ensure the priority in room allocation is given to first year students
- iv. Ensure the students maintain the rooms for the period specified and paid for
- v. Ensure that change of rooms is not allowed except with written permission of Dean of students or the Accommodation officer
- vi. Provide separate hostels for male and female students
- vii. Ensure safety and security of students in the hostels
- viii. Ensure that all students abide by the policy

3. Policy Objective

The objective of this policy is to provide guidelines on provision of accommodation to students on campus and how they are to conduct themselves in the Hostels

4. Scope of the Policy

The scope of this policy includes: rules governing the stay of students in the hostels, conduct of students in the hostels, issue of pregnancy while in the hostels and privacy within the hostel

5. Regulations to Govern the Students Stay in the Hostels

5.1 Registration and Room Allocation Procedure

- i. Students shall pay the required fees for the semester before they can be registered
- ii. Only duly registered students shall be eligible for allocation of rooms in the hostels by way of application letter requesting to be considered
- iii. A decision will be made by the dean of students or the in-charge accommodation on those to be given accommodation. This will be communicated to the students immediately
- iv. Only students allocated rooms in the hostels shall reside in such rooms
- v. A student who has not been allocated a room in a hostel shall not spend a night in any room except with express permission of the Accommodation officer or Janitor but should the student be found to have spent a night yet not authorized, will have to face disciplinary procedures

5.2 Code of Conduct in the Hostels

The Students shall

- i. Maintain the Hostel infrastructural facilities in good order
- ii. Not act in any way that disturbs or inconveniences other hostel users
- iii. Ensure the safety and the general wellbeing of other hostel users
- iv. Not cook in the halls of residence
- v. Not threaten, intimidate, bully or harass other hostel users
- vi. Ensure there is no noise in the halls of residence
- vii. Not hold parties in the halls of residence. The student's groups and individuals may book classroom or common rooms for parties

- viii. Ensure that the use of video tapes, DVD's, CD's, Radios or any musical instruments in the halls of residence shall not cause any disturbances to other residents and that they will only be played between 6.00 a.m. to 10.00 p.m.
- ix. Entertain visitors to their rooms only between 10.00 a.m. to 10.00 p.m. After 10.00 p.m, nobody shall be in a room which is not theirs whether they are of the same gender or not.
- x. The halls of residence doors shall be closed at midnight for the students
- xi. Take full responsibility for their visitor's behavior while at the hostel
- xii. Report to the housekeeper any intended absence from the halls of residence and shall leave his/her contact address. Any student absent from the halls of residence for a continuous period of two weeks without prior permission shall be deemed to have vacated the residence
- xiii. Forfeit any monies paid to the university upon vacating his/her room during the semester with the exception of vacating on medical grounds as advised by the University Doctor
- xiv. Vacate the rooms during vacation except with written permission of the Dean of students
- xv. Be required to vacate the halls of residence if his/her continued occupation poses serious risk to health and safety of other occupants or any other person, or damages property. This can also be as a result of drunkardness or engaging in abortion activities
- xvi. Not to sublet the room during the tenancy period
- xvii. Not to make any alteration or additions or to drive nails, screws or fasteners into the walls, floors or to write or stick materials on the walls using glue or cello tape. Only masking tape can be used
- xviii. Use the room for accommodation purposes only and not to carry out any form of business

- xix. Will be responsible for any damages in their rooms and will bear their full costs
- xx. Ensure the room is clean at all times and avoid defacement

Any student found to have violated any of the rules above shall be taken through the disciplinary process as stipulated in the Rules and Regulations Governing the Students' conduct in the University.

6. Pregnancy while in Halls of Residence

In an event of pregnancy either before or after taking residence in the halls, a student shall vacate the halls of residence at least 3 months before confinement or earlier if the pregnancy has complications that requires special attention

7. Privacy

The University shall respect the right to privacy for students residing in its halls of residence. However, the University has a right to enter any student room under the following conditions:

- i. For maintenance, inventory and housekeeping purposes
- ii. Upon suspicion of illegal activities
- iii. Violation of the student's code of conduct in the hostel
- iv. In case the health and safety of the hostel user(s) is at risk

8. Clearance from the Hostel

Once the semester is over each student shall clear from the room by filling a clearance form. The janitor will ensure that the mattress, keys and all that was provided to the student is returned and in good condition. The room must also be in good state with all sockets and bulbs intact. In an event of destruction, then the student will not be cleared instead will be surcharged by billing the student on his/her fees

9. Violations of the Rules for Conduct in the Hostels

Any student who violates the provisions as provided in the hostel shall be punished as per the rules and regulations for the conduct of students in the University. The student equally his /her

accommodation withdrawn and be permanently be barred from accessing accommodation within the university

10. Accommodation outside the University

The university over time will engage provide developers with a view to give them specifications for the construction of hostels to be used by the students on mutual basis and ensure that students have a basic minimum environment that hostels must meet before they are accommodated

11. Implementation

Implementation of this policy shall be vested in the office of Dean of Students

12. Review

This policy shall be reviewed regularly from time to time as the circumstance change