



**MAASAI MARA
UNIVERSITY STUDENT
ASSOCIATION
(MMUSA)**

**THE
CONSTITUTION
2018**

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PREAMBLE

By the Provision of Universities (amendment) Act, 2016, The Maasai Mara University Charter 2013, the Rules and Regulations governing the student conduct and discipline;

We, the members of MMUSA, who form an integral part of Maasai Mara University, a microcosm of society that is as rich as it is diverse in intellectual pursuits, personal devotions, moral credence, and cultural heritages,

HUMBLY submitting to the supremacy of the Almighty God and recognizing our responsibility before Him, humanity and to ourselves,

DESIRING to constitute ourselves as an organization to secure for ourselves and our posterity

Academic freedom, excellence, equality, integrity, innovation, and our welfare,

HONOURING the selfless efforts, downsides and successes of the founding and succeeding members,

PROUD of the diversity of backgrounds and cultures of members, united by a common purpose and aspirations,

GUIDED by the principles, reason, courtesy, and genuine search of all virtues to live in comradeship, peace and to develop salubrious concord with other student bodies, person(s), institutions and all who believe in the ideals of justice, equality and truth,

RECOGNISING the supreme authority of the University Council governed and other relevant laws of the land in all activities and organizations of the University,

ADOPT, ENACT and give this Constitution to ourselves and our future generations.

GOD BLESS MMUSA

Definition of Terms

In this Constitution unless the context otherwise requires;

Act: Means the University Act, 2016.

Academic Year: Means a period of two (2) semesters of study and examination as designated by the Senate. Provided, however, that the Senate may designate different dates and different period of such academic year.

Campus: Means a campus established by the University pursuant to an order made under section 6 of the Charter.

Committee: Is a convened working group of MMUSA for a specific purpose within the protocol.

Charter: Means Maasai Mara University Charter granted under Section 19 of the Act.

Dean: Means a person elected or appointed by the Council as a Dean of a school/faculty or Faculty as provided in the Statutes.

Dean of Students: Means a person appointed by the Council to be in charge of Students Welfare as provided for in the Statutes.

Deciding Vote: Means a vote in Parliament that is in place to break a tie, casted by the presiding Chairperson in Parliament.

Secretary: Means a person appointed by the Council to be designated as a Secretary in the University as provided in the Statutes.

Disability: Means any physical, sensory, mental, epileptic, albinism or other impairment condition or illness that has or is perceived by community to have substantial or long term effect on an individual's ability to carry out ordinary day to day activities.

Department: A subsection of the school or faculty that specializes in a discipline.

Treasurer: Means a person appointed by the Council to be in charge of financial matters of the University as provided by the Statute.

Head Office: Means the office at the Main Campus of Maasai Mara University.

Independent Student Electoral Commission (ISEC): Means the Board established to manage Students Elections.

Original Vote: Means a vote in Parliament that is in place to represent a person, casted by the presiding Chairman in Parliament.

Parliament: Means legislative and oversight organ of the student leadership

Presiding Officer: Means an officer in charge of a polling Station.

Registrar Academics Affairs: Means a person appointed by the Council to assist a Deputy Vice Chancellor as provide by the Statute.

Rejected Vote: Means that vote that is obliterated, damaged, and ambiguous or ineligible that it cannot be deciphered the candidate for whom it was cast.

Senate: Means the Senate of the University established under the Charter.

Semester: Means a period of study normally consisting of sixteen weeks or its equivalent in contact hours as may be determined from time to time by the university Senate.

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MMUSA: Maasai Mara University Student Association.

Student with Special Needs: shall be used to identify students with disabilities as defined under article 260 of the constitution of the republic of Kenya.

Needy student: A student who is financially constrained.

Spoilt Vote: is an invalid vote, that which has not been casted.

Statutes: Means the statutes of Maasai Mara University, the Laws that govern the University.

Student: A person duly registered by the university as a learner for the purpose of obtaining an academic qualification of the university.

Student Governing Council (SGC): The executive arm of student leadership.

Student Handbook: The rules and regulations governing conduct of students of the university.

Student Organization: An organization of the students recognized by Council as being an organization representative of the Students of the University and as provided by section 21 of the Charter.

Study Center: Means a place outside the University Campuses where a group or groups of Students formally gather for the express purpose of receiving instruction in pursuit of University academic awards conducted by University lectures with the Authority of Senate.

University: Maasai Mara University established under Section 3 of the Charter.

University Council: Means the Council of Maasai Mara University established under section 36(1) of the University Act.

Vice Chancellor: Means the Vice Chancellor of the University appointed under Section 12 of the Charter.

Bonafide student: a student who is duly registered of Maasai Mara University, and currently on session.

Main campus: refers to the physical location of Maasai Mara University in Narok

Organs: The arms of governance which include SGC, Parliament, AGM, SGM and Baraza Electoral colleges:

Electoral College: This will refer to a department in the School and will be represented by Delegates

CHAPTER ONE

NAME, SCOPE OF OPERATION AND OBJECTIVES

ARTICLE 0 1: NAME

The association of students of Maasai Mara University shall be known as MAASAI MARA UNIVERSITY STUDENTS ASSOCIATION (hereinafter known and referred to as (MMUSA) which following the approval by the university senate, shall be registered with the Maasai Mara University Council.

ARTICLE 02: SCOPE OF OPERATION

1. The headquarters of MMUSA shall be located at the main campus of Maasai Mara University.
2. This constitution shall remain supreme at all faculties, schools, colleges, campuses, and any other institution of Maasai Mara University as determined by the University Senate.

ARTICLE 03: REPRESENTATION AND ACCOUNTABILITY.

SGC shall be the sole representative of the entire Maasai Mara University Students' body:

1. Within the University

Only SGC shall represent the entire Maasai Mara University student body, or a population of the organization, in any dealings with other bodies of the University

2. Outside the University

- a) Only SGC shall have the right to represent the entire Maasai Mara University student body, or a population of the organization, in non-University affairs.

No other organization, governing body or person including the chairperson and/or any other Student Governing Council member, shall exercise this right in matters not directly affecting Maasai Mara University students,

- b) A matter shall be construed as directly affecting Maasai Mara University students only if there is at least one Maasai Mara University student who is affected by the matter in a substantially different manner than would be the case if he or she were not a university student.
- c) The provisions (1), (2 a) may be waived for a specific issue for a one-year period following passage of a referendum specifically authorizing a body to act on that specific issue.

ARTICLE 04: AIMS AND OBJECTIVES OF MMUSA

The aims and objectives of MMUSA shall be;

1. To establish and maintain efficient Students' organization.

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2. To use all lawful, proper and prudent means to ensure that member aspirations and interests are protected.
3. To seek, enhance and maintain the freedom of conscience, expression, association, academic liberty and all the rights and privileges accruing to members by virtue of humanity, age, status, sex, citizenship and any other relevant criteria.
4. To promote academic welfare of the students in Maasai Mara University.
5. To ensure the rights of students in academics, disciplinary, administration, healthcare, catering, accommodation, social welfare and security are not violated.
6. To liaise with and foster co-operation between students and University administration.
7. To establish and maintain cordial relationship with the community and other bodies with similar objectives within and outside Kenya.
8. To seek representation and/or participation in all relevant organs of the University administration as per the university statutes.
9. To discuss and declare an opinion upon any matter affecting members and to transmit such opinions to the relevant authorities appropriately.
10. To raise funds through any lawful means for the purposes of achieving the aims and objectives of MMUSA and accounting to the latter.
11. To enlighten and mobilize students in matters pertaining to their welfare.
12. To promote the participation of members in projects of national development and any other field of national undertaking and to inculcate a spirit of nationalism and patriotism amongst students.
13. To identify, nurture and promote talents amongst students through arts, sports and entertainment.
14. To carry out such other activities that may be incidental to achievement of the above objectives.
15. To pursue these aims and objectives independent of political, religious, racial, tribal, administration interest and personal biases.
16. Set aside annual funds for the student's bursary

CHAPTER TWO

MEMBERSHIP

ARTICLE 05- MEMBERSHIP

There shall be three Categories of MMUSA members;

1. Ordinary membership

Ordinary member(s) shall be any student (s) admitted to Maasai Mara University for a course leading to qualification of an award of certificate, diploma, or undergraduate degree and shall make payment of registration and subscription fees as determined and contained in this constitution.

2. Associate membership

Any individual(s), organization(s), or former student(s) with similar objectives to those of MMUSA may be granted associate membership upon expressing interest for membership subject to approval by the Students' Governing Council with at least two thirds (2/3) majority of members presents.

3. Honorary membership:

- a) The organization through the Students' Governing Council may invite any past members of MMUSA who rendered valuable service and/or contribution to the Organization or University, to become honorary member (s) of the organization.
- b) Any former member of MMUSA may also apply to be an honorary member of the Organization subject to approval by at least two thirds (2/3) the Students'

Governing Council members present.

ARTICLE 06: CESSATION OF MEMBERSHIP

1. A member shall cease to be a member of MMUSA when he/she ceases to be a student of Maasai Mara University, unless otherwise stated in Article 5.
2. A member shall cease to be a MMUSA member incase he/she transfers to another University, dies or is expelled from Maasai Mara University.
3. A person who ceases to be a member of MMUSA shall not be entitled to a refund of or compensation for any membership fee, or donations made to MMUSA.

ARTICLE 07: RIGHTS AND DUTIES OF MEMBERS

Subject to provisions of this constitution unless stated to the contrary, ordinary members shall have the following rights and duties within MMUSA:

1. Right to vote in MMUSA elections;
2. Right to be elected or nominated in any of MMUSA office as provided under Article (11), Article (19) of this constitution.
3. Right to be elected, nominated or appointed to be a delegate or representative of

MMUSA in any forum

4. Every member shall have a fair and equitable right to access MMUSA services and facilities, provided that such access shall not be through unlawful means such as access by use of physical force, occupation of building or misuse of MMUSA facility or service
5. The right to inspect books of accounts according to Article 32.
6. Every member shall have the right to take part in all activities and enjoy all facilities of MMUSA without hate and/or hindrance.
7. The right to seek clarification on any other matter pertaining to the organization.
8. Clauses (1) and (2) shall apply irrespective of campus except when contemplated as in Article 11.
9. The right to freedom of association, speech and expression; however, this freedom shall not extend to:
 - a) Spreading hate that constitutes ethnic incitement, vilification of others or incitement to cause harm,
 - b) Causing physical harm and destruction of property;
 - c) Propaganda
 - d) Incitement to violence.
10. The right to equality and freedom from discrimination. All students shall be treated equally and the university shall not discriminate any member of MMUSA on any ground; including race, gender, pregnancy, marital status health status ethnic or social culture dress language or religion.
11. Right to access clean water, conducive learning and residential environment
12. Right to security and protection by the university within the campus and its premises.
13. Right to privacy residential premises shall be respected and only inspected in a humane manner.
14. Every student shall have the right to peacefully and unarmed, to assemble, to demonstrate, to picket and to present petitions to the university authority as provided in Article 37 of the 2010 Kenya constitution.
15. In case a student dies while off session, his/her family should get a support of ksh 10,000 from the MMUSA

ARTICLE 08: OBLIGATIONS OF ALL MEMBERS

1. Every member shall solemnly abide themselves by the letter and spirit of this constitution.
2. Every member shall recognize the MMUSA officials as the legitimate representatives of the student body and shall abide by all constitutional decisions made by the Students Governing Council.
3. Every member shall respect the property of MMUSA, the University and the public and any member who causes damage to the property of MMUSA the University or the public shall be subjected to appropriate disciplinary action.
4. Every member shall be subject to the disciplinary provisions of the

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University and the laws of Kenya.

5. Every member shall be required to honor his/her financial obligations to MMUSA.
6. Every MMUSA member shall be required to pay subscription fee of Kshs. 600 per academic year which shall be transferred to the MMUSA account. The amount shall be transferred to MMUSA account immediately the student makes the first fees payment.



CHAPTER THREE

ARTICLE 09: THE ORGANS OF MMUSA SHALL BE-

1. All members of MMUSA
2. The Students' Governing Council
3. Any standing committee that shall be appointed or elected from time to time.

ARTICLE 10: MEETINGS OF MMUSA

Categories of MMUSA Meetings

There shall be three (3) categories of meetings of MMUSA, that is

1. ANNUAL GENERAL MEETING

- a) All MMUSA members shall be entitled to attend the A.G.M.
- b) The A.G.M. shall take place fourteen (14) days before the end of term of the sitting SGC.
- c) The SGC shall call the AGM through notice issued by the SG
- d) Notice in writing of such AGM, accompanied by the Annual SGC Report and Accounts and the Agenda for the meeting shall be sent to all members in not less than 21 (twenty-one) days before the date of the meeting and, where practicable, the notice of the meeting shall be advertised on the notice boards, university websites and social media not less than 14 (fourteen) days before the date of the meeting.
- e) Notice of such AGM shall also be served to the Dean of Students and Chief Security Officer.
- f) The Annual SGC Report and Accounts as set out in Article (28) of this Constitution shall be tabled at the AGM and shall -be open for inspection by members.
- g) Every decision at the AGM shall be by at least two thirds majority (2/3)
- h) Voting at the AGM shall be by secret ballot unless 2/3 majority of members resolve otherwise.
- i) The Agenda of any AGM shall consist of the following:
 - a) Confirmation of minutes of the previous Annual General Meeting.
 - b) Tabling of Annual Reports and Accounts.
 - c) Presentation of the Auditor's Reports.
 - d) Consideration and adoption of Annual Reports and Accounts.
 - e) Such other matters as the SGC may decide or as to which notice shall have been given in writing by a member or members to the Secretary General at least 14 days from the day of notification.
 - f) Any other business.
 - g) The quorum for the Annual General Meeting shall be at least 40% (forty percent) of all MMUSA members.
 - h) Notices for holding an Annual General Meeting or a Special General Meeting shall be issued by the Secretary-General or, in his or her absence, by any other member of the Student Governing Council as shall be determined by the SGC when time to hold an Annual General Meeting or Special General Meeting is due.

2. SPECIAL GENERAL MEETING

- a) Subject to the provisions of this Constitution, any ordinary member may at any one-time petition the SGC to convene a Special General Meeting by a written proposal for the SGM signed by not less than sixty one (61%) percent of ordinary members of MMUSA in session indicating their official names, registration numbers and signatures and copies served to The Dean of Students, The Registrar Academic Affairs and the chief Security Officer who should consent in writing and submitted to the SGC within fourteen days (14) prior to the proposed day of the meeting and show details of the Agenda for the meetings, the SGC shall be obliged to respond within seven (7) days of the proposal being served. If the SGC fails to call the Special General Meeting, the said student will petition the Dean of Students to call the Special General Meeting within seven(7)days.
- b) Notice in writing of the Special General Meeting and agenda shall be sent to all Members not less than seven (7) days before the date of such meeting.
- c) The quorum for the Special General Meeting shall be at least 35% of all MMUSA members in session.
- d) Notice of the Special General Meeting shall be issued by the Secretary General or in the absence of the Secretary General, by any other member of the student governing council.

3. EXTRA -ORDINARY GENERAL MEETING (herein referred to as BARAZA)

- a) A Baraza shall be called for any purpose or purposes of an emergency nature by the Chairperson or in his/her absence the Vice Chairperson, or any other member appointed by the SGC.
- b) The quorum of the baraza shall be those members present at the meeting, provided that its decisions shall be subject to the approval of the Student Governing Council.

ARTICLE 11: STUDENT GOVERNING COUNCIL

1. ESTABLISHMENT OF THE STUDENTS' GOVERNING COUNCIL

- a) There shall be a Students' Governing Council of MMUSA
- b) Subject to the provisions of this Constitution, the Student Governing Council shall be the chief administrative and managerial organ of MMUSA.
- c) The office of the Student Governing Council shall be located at the main campus of Maasai Mara University.
- d) Ordinarily, meetings of the SGC shall be held at the main campus of the University
- e) At no given time shall the SGC members be more than two third (2/3) of the same gender.

2. MEMBERS OF THE STUDENTS' GOVERNING COUNCIL

According to the university's amendment act Article 18 (1b) the student Governing council shall consist of ;

A Chairperson;

A Vice Chairperson who shall be of opposite gender with the Chairperson;

A Treasurer;

A Secretary-General who shall be the Secretary to the Council; and

Three other members to represent special interests of students.

The three representatives should hold the positions of:

1. Secretary academics and editorial
2. The secretary entertainment, sports and gender
3. the secretary health, catering and special needs.

Every students' council shall be elected in accordance with this Act and its membership shall reflect national diversity; and have not more than two-thirds of its members being of the same gender.

3). AUTHORITY AND RESPONSIBILITY OF THE STUDENTS' GOVERNING COUNCIL

- a) The Student Governing Council shall have the authority and responsibility provided for it in this Constitution and in particular shall—
 - i. Be responsible for the day to day running of MMUSA.
 - ii. Ensure that all members uphold this Constitution and that this Constitution is free from all willful interference.
 - iii. Make policies and by-laws for the proper operation of MMUSA and its organs.
 - iv. Shall implement decisions of the organs of MMUSA.
 - v. Appoint representatives of MMUSA to committees of the University not expressly provided for in this Constitution.
 - vi. Shall deal with any petition lodged to it by any member on account that any organ of MMUSA has failed to act as stipulated in the Constitution.
 - vii. May subject to this Constitution, and where it deems appropriate, appoint an ad hoc committee for any named specific task; provided the committee shall dissolve upon the completion of the named specific task.
 - viii. Appoint and supervise other persons to manage MMUSA assets with approval of the parliament.
 - ix. Keep accurate and timely records of MMUSA.
 - x. Shall meet as often as there is need but at least four(4) times a semester.
 - xi. Shall handle, manage or deal with any matters directly affecting or incidental to the governance of MMUSA.
 - xii. In the case of an emergency, the Student Governing Council may make decisions, provided that such decisions are made in the best interest of MMUSA.
 - xiii. All SGC members shall remain in residence on main campus provided freely by the university but only when they are in session. But this is a University privilege

- given to them
- xiv. Ensure quality products and services are offered at the Student Center.
 - xv. Warn and/or suspend a member of the Governing council upon substantial proof of misconduct. Such suspension period shall not exceed two consecutive SGC meetings.

4. QUALIFICATIONS FOR ELECTION TO THE STUDENT GOVERNING COUNCIL.

To qualify for election to the Student Governing Council, an aspirant must:

- a) Be nominated by ordinary members in conformity with Article 5 and Article 6 of this constitution;
- b) To contest, a prospective candidate should demonstrate that class work would not suffer by obtaining an average mean mark of credit pass (60%) in the previous University examinations
- c) Be within the normal time frame for completion of the Undergraduate Programme selected at the time of initial registration;
- d) A First-Year student intending to contest should have obtained credit pass (60%) average of C.A.T marks. The fulfillment of the above requirements shall be confirmed by the Dean of the respective Faculty/School;
- e) Must get clearance from the security office and Health Unit.

5. DISQUALIFICATIONS FOR ELECTION TO THE SGC.

A member shall be disqualified for election to the Student Governing Council if at the time for election he/she—

- a) Has ever been suspended from the University and the suspension has not been revoked.
- b) Is a member of the Independent Student Electoral Commission (ISEC) of Maasai Mara University or the Elections Appeals Committee.
- c) Has previously been removed from office for violation of this Constitution.
- d) A fourth year is not eligible for an elective position
- e) Has received more than two (2) warning letters from the university for contravening the provisions governing student conduct as contained in its Statutes, Regulations, joining instructions, or the current students guide. Rules and regulations governing conduct of students in halls of residence or any subsequent student guides that replace it.
- f) Has been convicted of a criminal offense by a court of law in the Republic of Kenya or any other nation.
- g) Has received an academic warning within the last two semesters.

6. EXECUTIVE AUTHORITY OF MMUSA

- a) The executive authority of MMUSA must be exercised for the benefit of MMUS members according to this constitution, the laws-of the Republic

of Kenya, the University statutes, regulations, and joining instructions, the current Students guide, Rules and regulations governing conduct of students inhalls of residence, MMUSA financial policy or any subsequent guides and any other relevant statutes.

- b) Executive authority in MMUSA is vested in the SGC and may be exercised either directly or indirectly by the SGC.

7. MEETINGS OF THE STUDENT GOVERNING COUNCIL

- a) Normally, the Student Governing Council shall meet at least five (5) times a semester.
- b) The President shall convene every meeting of the SGC in a manner to be determined by the SGC during its first meeting following inauguration to office.
- c) The quorum for the commencement and holding of a meeting by the SGC shall be two-thirds of the members who should be present for not less than half the entire time of the meeting.
- d) A member who fails to attend at least two meetings of the SGC without apology shall lose his/her financial allowance for that month.
- e) At a meeting of the Student Governing Council, the following shall preside—
 - i. The chairperson;
 - ii. In the absence of the chairperson, the vice chair;
 - iii. In the absence of both the chairperson and the vice chair, any other member of the SGC elected by members at that time.
- f) Every meeting of SGC shall be called by a three days' notice in writing to every member and accompanied by the Agenda drawn by the Secretary General upon being instructed to do so by the chairperson who shall have been requested by not less than two thirds (2/3) of SGC members. Provided that there is need for an emergency meeting, such a meeting may be called with the consent of at least 60 % (Sixty percent) of the total numbers of SGC members evidenced by signatures, and reasonable notice thereof given. Provided further that;
 - i. Where the Secretary General is unable to call a meeting as provided under Clause (g), the chairperson shall instruct one of the members to call the meeting.
 - ii. Where the chairperson is unable to call a Meeting upon being requested to do so by a notice by not less than 2/3 of the total SGC membership; the other members may convene a meeting and appoint a temporary chairman thereto.
 - iii. Unless the contrary is stated in this Constitution, all decisions of the SGC shall be by voting with at least 2/3 majority support.

8. DECISIONS IN THE STUDENT GOVERNING COUNCIL

- a) The chair shall have a deciding vote for all members.

- b) Any matter proposed for a decision during a meeting of the SGC shall be determined by at least 2/3 vote of the members present.
- c) Regarding a matter proposed for a decision during a meeting of the SGC, the chair at the meeting shall have a deciding vote but not an original vote.

9. PRIVILEGES OF THE STUDENT GOVERNING COUNCIL MEMBERS

- a) The SGC is entitled to a token of appreciation at the end of their term in office as shall be determined by the Dean of Students
- b) The SGC members on official duties outside campus and outside their normal duties shall be entitled to a night out allowance of kshs 3500
Chairperson and other SGC members kshs 3000.

10. DUTIES OF STUDENT GOVERNING COUNCIL OFFICE BEARERS: -

THE CHAIRPERSON

There shall be the office of the Chairperson in the Students' Governing Council.

- a) The chairperson shall be the head of MMUSA and the head of Student Governing Council and shall, subject to this constitution, be answerable for all matters on behalf of MMUSA.
- b) The chairperson shall exercise authority and responsibility as provided in this constitution and in particular shall:
 - i. Preside over the Annual General Meetings and Special General Meetings.
 - ii. Preside over the meetings of the Student Governing Council.
 - iii. Be an ex-officio member of every Student Governing Council committee established in accordance with the provisions of this constitution provided that the said committee shall not have been established to probe his office or person.
 - iv. Be responsible for the overall administration of MMUSA.
 - v. Represent SOMMU at national and international levels on issues relevant to MMUSA interest provided that such representation is reported to the Student Governing Council.
 - vi. Be the custodian of this constitution and ensure that it is free of willful and malicious interference.
 - vii. Sign the confirmed minutes of Student Governing Council and MMUSA meetings.
 - viii. Be the official spokesperson of the overall student organization (MMUSA) and shall undertake media correspondence on MMUSA matters only after the approval by the SGC
 - ix. Have the following emergency powers:
 - 1. To call an emergency meeting of the Student Governing Council and/or extra-ordinary General Meeting (Baraza).
 - 2. To take emergency decisions on behalf of MMUSA in ordinary circumstances when the Student Governing Council cannot be

consulted. She/he shall however report to the SGC and communicate the outcome of the decision to MMUSA.

- x. Together with the Dean of Students sign any contractual agreements with individuals and organizations on behalf of MMUSA after the approval of Students' Governing Council.
- xi. Chair and nominate members of the Special Investigations Committee, provided for under this Constitution, Article (13) for appointment by the Student Governing Council in Consultation with the Dean of Students.
- xii. Delegate and or assign duties to any member(s) of the SGC or ordinary MMUSA Member subject to the approval of the SGC;
- xiii. Subject to this constitution, carry out any other duties that may be delegated to him/her by the Students' Governing Council provided that such duty or responsibility is consistent with the laws of the land;
- xiv. Address students on the plans and progress of MMUSA at least twice a semester. This Should happen at the beginning and end of the semester.
- xv. Shall dissolve the SGC upon completion of the term as stated in this constitution
- xvi. Manage and regularly update MMUSA's website and social media accounts.
- xvii. Be an automatic member of Senate.

THE VICE CHAIRPERSON

There shall be the office of the vice chairperson in the Student Governing Council.

The vice chairperson shall have authority and responsibility as provided in this Constitution and in particular shall—

- i. In the chairperson's absence and upon his acknowledgement, assume and act on the authority and responsibility of the chairperson;
- ii. Be responsible over all MMUSA property;
- iii. In consultation with the Secretary Treasury, be in charge of resource mobilization and income generating activities and projects of the organization;
- iv. Prepare in consultation with the Secretary Treasury proposals for raising finances and resources for the organization',
- v. Be a secretary to the Tendering, Investment and Assets committee
- vi. To co-ordinate general student's welfare services like transport, Benevolence, sickness and funerals in liaison with relevant directors and authorities.
- vii. Coordinate and facilitate community service and related projects; Receive and record requests for financial assistance by members and in particular deal with matters affecting needy students;
- viii. As the Chairperson of the students Welfare Committee of the S.G.C, liaise with the appropriate offices of the University for Proper Catering, Accommodation, and security services;

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- ix. Communicate with members and related departments concerning matters Related to his / her committee in a manner to be determined by the SGC;
- x. Subject to this Constitution perform any other duties as delegated to Him/her by the chairperson and/or the SGC.
- xi. Work in close liaison with relevant departments and help to identify and provide appropriate solutions to student's problems in the area of accommodation and security within and outside the university.
- xii. Work in close liaison with the office of the chief security officer to ensure students' security.
- xiii. Keep in safe custody all equipment and facilities acquired for students' security affairs.
- xiv. With relevant departments, he/she shall formulate and implement policies related to the students' security affairs.
- xv. Coordinate the welfare of students' living outside the university compound.
- xvi. Ensure that students accommodation is up to recommended standards.
- xvii. Will ensure a student who dies while not in session MMUSA will send to the bereaved family kshs 10,000. He will take the money and condolences

THE SECRETARY GENERAL.

There shall be the office of the secretary general in the SGC.

The secretary general shall exercise authority and responsibility as provided in this constitution and in particular shall-

- a) Record minutes which true and accurate records of the proceedings of meeting are of AGM and the SGM;
- b) Maintain and have custody of all correspondence and records of the SGC Subject to approval of the SGC;
- c) Ensure that decisions made by the SGC are implemented by the various members and committees
- d) Maintain contacts with other universities and to be responsible for foreign affairs
- e) Be the official spokesperson of the SGC;
- f) Be in charge of the employed staff of MMUSA;
- g) Upon being instructed by the chairperson, draw the agenda for the SGC meetings and issue notices of the same.
- h) Calls for a special general meeting to dissolve the Student Governing Council,
- i) Arrange venues for the meetings and sittings of the Students Governing Council.
- j) Liaise with the office of the Dean of Students and Student Affairs, in coordinating the activities of clubs and societies;"
- k) Be the custodian of the office of the SGC.
- l) From time to time, perform any duty as may be assigned to him/her by the Secretary-General and/or the SGC.

THE SECRETARY TREASURY

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There shall be the office of Secretary for Treasury and Finance in the SGC. The Secretary Treasury shall exercise such authority and have responsibility as provided in this constitution and in particular shall.

- i. Keep in proper, true, accurate and up-to-date accounts records of every financial transaction of MMUSA in liaison with the SGC and senators.
- ii. Be a mandatory signatory to all financial requisition and financial documents of the SGC; to make, funds available for the payments of all official commitments subject to the semester budget.
- iii. Within a month of assuming office Collect, harmonize committee budget proposal seeking approval from parliament, Be the chair of Tendering, Investment and Assets committee of the SGC.
- iv. At the beginning of every semester present the semester budget to the Dean of students after approval by the parliament.
- v. Pursuant to Article (30) of this constitution avail MMUSA books of Accounts to the University's Internal Auditor.
- vi. Present audited financial statements to the Students Governing Council at its last sitting before the AGM.
- vii. Pursuant to Article (10) present an audited annual financial report to the AGM.
- viii. As the chairperson of finance and investment committee, ensures, that proper and efficient financial services are provided;
- ix. Communicate with members and the departments concerning matters related to his / her committee in a manner to be determined by the SGC;
- x. Ensure that all MMUSA subscription fee from the University and all its campuses are
- xi. Remitted and deposited in the MMUSA bank account.
- xii. Perform any other duty as shall be assigned from time to time by the SGC;

THE SECRETARY FOR ACADEMIC AND EDITING.

There shall be the office of the secretary academic and editing in the SGC.

The Roles of the secretary academics and editing shall be;

Exercise authority and have responsibility as provided in this constitution and in particular he/she shall-

- a) Work with the student's representation and faculty boards with regards to academic problems facing the students in all faculties, schools and Maasai Mara University;
- b) Receive all complaints about academic programs from students and submit them to the Registrar Academic Affairs.
- c) Be a member of the students editorial and chair of academic committees as

established under Article (12) Of this constitution.

- d) Promote awareness among the members regarding students' related policies, procedures and regulations of the university.
- e) liaise with the class representatives or school's academic committees on academic matters;
- f) Advocate for the provision of high quality academic facilities resources and services for effective and better academic Programmes of the university:
- g) As the chairperson to the academic and editing committees of Maasai Mara University SGC, ensure high standards are set and maintained in the provision of academic facilities;
- h) Participate in the planning, organization and management of academic, social, counseling, career and work study programs;
- i) Liaise with the ICT department of the University for quality ICT services.
- j) Perform any other related duties that may from time to time be assigned to him or her by the SGC.
- k) Inform and educate all members of MMUSA through the publication of the MMUSA newsletter;
- l) Call for and receive articles from the contributors for the newsletter publication;
- m) Oversee the editing, printing, publishing, sale and distribution of the newsletter and/or articles in conjunction with the editorial board;
- n) Liaise with the university's Public Relations Office to supervise all official MMUSA publications
- o) Is a member of senate
- p) Perform any other role as the SGC may assign

THE SECRETARY FOR SPORTS, GENDER AND ENTERTAINMENT.

There shall be the office of the secretary for sports, gender and entertainment in the SGC. The secretary shall exercise authority and responsibility as provided in this this constitution as follows;

1. Provide free entertainment to all student's subject to approval by the SGC as well as make arrangements for the payment of entertainment in collaboration with relevant signatories to MMUSA accounts.
2. Organize friendly games with other universities in liaison with captains and take care of games, sports and entertainment equipment's of MMUSA.
3. Draw up comprehensive sport programme in liaison with respective captains and develop the entertainment and sports policy of the association.
4. represent and accompany MMUSA teams in all game, sports and entertainment activities within and outside the university.
5. Be a member of the gender of the gender, culture and sports

committee

6. Represent MMUSA in the management of the sport teams and the entertainment clubs
7. Liaise with appropriate offices for proper gender and cultural affairs of the association.
8. Perform any other duties as, may be assigned by SGC.

THE SECRETARY FOR HEALTH, CATERING AND SPECIAL NEEDS.

There shall be the office of the secretary for health and environment, a seat reserved for a female candidate as provided in this constitution and in particular shall:

1. Liaise with the health department and identify any problems, forward them to the relevant authority so as to provide efficient health services.
2. coordinate and facilitate community service and related projects in conjunction with other SGC members
3. Facilitate the maintenance and conservation of the environment.
4. Recommend introduction of relevant health services.
5. Be the chairperson of the Gender, culture and special Needs committee
6. Represent members with special Needs to the SGC and deal with other welfare in the university.
7. Advice MMUSA and the appropriate university body on ways of implementing progressive national & international policies regarding people with special Needs within the university.
8. Ensure that the students catering department is up to the recommended standards.
9. Perform any other duty that may be assigned by the student Governing council.

ARTICLE 12: THE STANDING COMMITTEES OF SGC.

There shall be the following committees of the SGC:

1. EDITORIAL COMMITTEE

- I. The SGC shall establish, on behalf of MMUSA produce a registered Students' Newsletter, The Pearl which shall be published annually
- II. The secretary academics and editing shall be the editor of the newsletter.
- III. The Editorial Board of the Students' Newsletter shall consist of;
 - a) Secretary Academic and editing shall be the chair.
 - b) The chairperson.
 - c) Four ordinary MMUSA members appointed through a competitive interview by the SGC with relevant skills in editorial work where not more than half should be of the same gender.
 - d) The Editorial Committee shall in their first meeting elect among

themselves the secretary to the committee.

- IV. The SGC shall be responsible for the financial control of the Editorial Committee, but all the Editorial policies will be the Committee's responsibility.
- V. A representative from the department of media film and communication shall be the patron of the committee.

ROLES OF EDITORIAL COMMITTEE

- a) Establishment and production of MMUSA registered student's newsletter
- b) Receive articles and news from the MMUSA members for a newsletter publication.
- a) Shall approve the articles and photographs to be used in the newsletter.
- b) Shall distribute, sell and collect cash from the sales of the newsletter.

2. TENDERING, INVESTMENTS AND ASSETS COMMITTEE

There shall be a Tendering, Investments and Assets committee of the SGC. The committee shall consist of:

- I. The secretary finance and treasury who shall be the chairperson and an automatic member.
- II. The vice chairperson who shall be its secretary.
- III. Secretary General who shall be a member.
- IV. Dean of students
- V. Security Officer
- VI. The chairperson.

Tendering will be guided by the university amendment act 2016.

ROLES OF THE COMMITTEE

- a) advertisement of tenders
- b) receive application for tendering
- c) interview applicants of the tender
- d) announce in an official written document signed from office of the treasury, the successful applicants for tenders
- e) ensure the tendering premises are always maintained and conducive for business

3. STUDENTS' WELFARE COMMITTEE

There shall be a Students' Welfare committee of the SGC.

Composition

- I. vice chairperson who is the head
- II. Secretary academic and editing
- III. Secretary Health, Gender and special Needs.
- IV. Secretary Treasury
- V. chairperson

ROLES.

This committee shall be responsible for all students' welfare in

health, accommodation and security matters concerning MMUSA.

4. THE LEGAL AFFAIRS COMMITTEE

- (a) The legal affairs committee shall be composed of;
 - I. The university legal officer who will be the chairperson,
 - II. The University counselor who will be the secretary,
 - III. The Dean of Students
 - IV. The University chaplain
 - V. A member from Security office
 - VI. All SGC members who shall have no voting right
 - VII. Voting shall happen in the absence of the SGC members.
 - VIII. The decision of the committee shall be reached by at least two-thirds (2/3) majority of the committee members present.
- (b) The legal affairs committee shall;
 - i. Advise the Organization on legal matters in accordance with this constitution
 - ii. Represent the MMUSA members whenever their rights and privileges are violated within or outside the University.
 - iii. Oversee, manage, and coordinate all legal affairs of MMUSA.
 - iv. Any other duty assigned to it in accordance with this constitution.
 - v. The expenses of any legal suits will be charged on MMUSA account

5. GENDER, CULTURE AND SPECIAL NEEDS COMMITTEE

There shall be a Gender and Culture Committee of the SGC. The committee shall oversee all gender, special needs and cultural affairs of MMUSA. The committee shall consist of;

- I. The Secretary health catering and special needs, who shall be its chairperson.
- II. The Secretary Sports and Games who shall be a member.
- III. The Secretary Entertainment and Events Organizing who shall be a member.
- IV. Nominated members in the SGC.

6. MMUSA ACADEMIC COMMITTEE

COMPOSITION

- I. Secretary academics and editing shall be the chairperson of the committee.
- II. Vice chairperson
- III. The chairperson
- IV. Secretary Gender, sports, and Entertainment
- V. Secretary Treasury

Roles of the committee

- a) Receive students' academic complaints and channel to the registrar academics affairs.

- b) Organize talks, seminars and workshops in coordination with heads of academic departments.
- c) Promote awareness among MMUSA members regarding student-related policies, procedures and regulations of the university at the school level.

7. ELECTION APPEALS COMMITTEE.

1. There shall be a MMUSA Election Appeals Committee herein referred to as EAC established in line with this constitution, three working days before the polling day, facilitated by the Dean of Students and the Chief Returning officer.
2. The Election Appeals Committee shall be composed of;
 - a) The University Ombudsman who shall be the chairperson
 - b) The Christian union chair.
 - d) The Muslim chair.
 - e) The seventh day Adventist chair
 - f) The Catholic Association chair
 - g) The legal officer, and;
 - f) a representative from the office of the dean who shall be the dean.
3. The Election Appeals Committee shall exercise authority and has responsibility as provided for in this constitution and in particular shall:
 - a) Review any written petition against the election result within 24 (twenty-four) working hours following the announcement of such results.
 - b) Hear oral and written evidence in the petition from all affected parties;
 - c) Within 2 (two) days of receipt of such petitions, uphold or nullify the results as it may determine and notify the electoral commission;
 - d) Any resolution made by the EAC shall be final, binding and conclusive
 - e) Expenses for the appeal will be charged MMUSA account
 - f) In the event that no appeal is received within the prescribed time or the EAC has completed its work in accordance with this section, then the committee shall stand dissolved.
4. Any appeal should be done in writing to the Chairperson of the Elections Appeals Committee within 24 working hours.

8. TRANSITION COMMITTEE

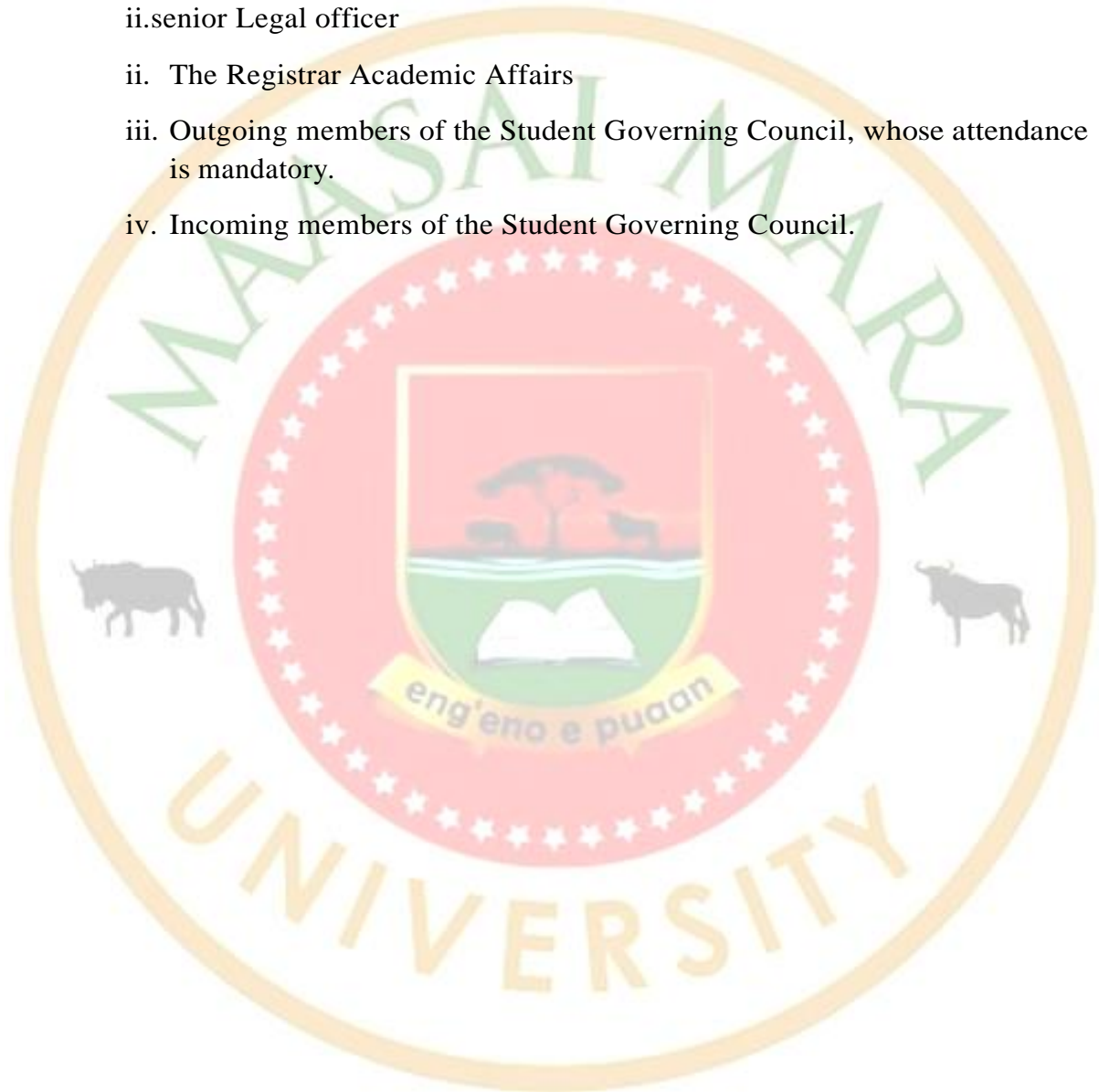
- a. During the three (3) days following the Electoral Commission's

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announcement of the election results, the Dean of Students, shall constitute and meet with the Transition Committee supervising the handing over of the instruments of office by the outgoing members of the Student Governing Council to the incoming members of the Student Governing Council.

b. The Transition Committee shall consist of:

- i. The Dean of Students
- ii. senior Legal officer
- ii. The Registrar Academic Affairs
- iii. Outgoing members of the Student Governing Council, whose attendance is mandatory.
- iv. Incoming members of the Student Governing Council.



CHAPTER FOUR

STUDENT PARLIAMENT.

The parliament shall be established at the main campus of the university. This chapter will not be implemented until there is SGC in place to exhaustively engage students on whether its worthy keeping it and the modalities of implementations in subsequent elections

COMPOSITION OF THE STUDENTS PARLIAMENT,

Elected Students Parliament shall be composed of:

- a) Elected Student Representatives from Electoral Colleges
- b) Members of Students governing Council
- c) Speaker and Deputy Speaker
- d) Dean of Students and University Legal Officer who will be ex officio members

ARTICLE 13: Elected Students Representatives from Electoral Colleges

- a) Electoral Colleges for purposes of electing student representatives shall include:
 - i). Academic departments
 - ii). University Campuses
- b) Elected Students Representatives shall be drawn from Electoral Colleges as follows:
 - i. Three (3) representatives from each academic departments and campuses with more than 1000 students.
 - ii. One male and one female student representatives from each campus/ department with students between 500 and 1000.
 - iii. One (1) representative for campuses or departments with less than 300 students.
 - iv. One male and one female graduate student's representatives
 - v. One representative from each Halls of Residence
 - vi. One male and one female Non-Resident Student Representatives

ARTICLE14: Qualifications for Election to Parliament

One qualifies to be elected to Parliament if at the date of nomination for election such a person:

- a) Is a bonafide student of MMUSA
- b) Is registered in the electoral college/Parliamentary area (department) the member seeks to represent.
- c) Have a minimum average grade of 50% in the immediate previous academic year university examinations.
- d) A first-year student intending to contest should have an average of 50% of the available academic results.
- e) Not be a member of ISEC.

- f) Have been cleared by the ISEC
- g) Not have been proven guilty in a disciplinary case in the university
- h) Not have held position in SGC or Parliament for two terms in MMUSA or any other university in Kenya

ARTICLE15: Inauguration of Parliament:

- a) Newly elected members of Parliament shall be sworn in by University Legal Officer in the presence of Vice Chancellor or his/her representative, at the same ceremony with that of the newly elected members of the SGC. However, members of Parliament shall be sworn in jointly as a group.
- b) In the event that a Member of Parliament is absent during inauguration ceremony, he or she shall be sworn in by the legal officer at a special sitting.

ARTICLE 16: Speaker and Deputy Speaker.

- a) At any first sitting after inauguration to office, Parliament must elect a Speaker and Deputy Speaker of separate Gender from amongst Elected Student Representatives.
- b) The election of the speaker and deputy speaker shall be conducted and directed by any of the ex officio members, through secret ballot.
- c) The office of Speaker and the Deputy Speaker shall become vacant-
 - i). When the term of office of members of Parliament ends; or
 - ii). If Parliament so resolves by a two-thirds majority vote; or
 - iii). If the Speaker or Deputy Speaker ceases to be a Member of Parliament; or
 - iv). By resignation in writing to the Chairperson of MMUSA.
- d) The Speaker shall have the authority and responsibility as provided in this Constitution and in particular shall:
 - i). Preside over meetings of Parliament;
 - ii). Enhance Parliament rules;
 - iii). Receive motions and allocate time for each motion and for the members to contribute;
 - iv). Maintain order in Parliament;
 - v). Receive petitions from ordinary MMUSA members for debate in the parliament.
 - vi). Perform any other duty Parliament may recommend that will enhance its efficiency and conduct.
- e) Parliament must not transact any business (other than electing the Speaker or Deputy Speaker) if the office of Speaker or Deputy Speaker is vacant. Parliamentary Committees shall not be affected by such absence of the Speaker and Deputy Speaker.
- f) A member of parliament elected to be Speaker or Deputy Speaker shall continue to represent the parliamentary entity or area for which he/she was elected.

ARTICLE 17: Summoning of the Parliament

- a) After an election, the first sitting of Parliament must take place at a time to be determined by the Chairperson, but not more than seven working days after the

inauguration of Parliament and thereafter, the Parliament Speaker, shall convene the next following meetings.

- b) During this first meeting in presence of Ex-officio members, a Speaker will be elected in accordance with Articles 41 of this Constitution.

ARTICLE18: Parliamentary Meetings

Subject to the limitations envisaged in this Constitution in particular regard to the period: -

- a) Elections and subsequent inauguration to office, Parliament shall meet four (4) times a semester.
- b) The Speaker presides at all sittings of Parliament but in the absence of the Speaker, The Deputy Speaker, and in the absence of the two, any other member elected by Parliament may preside over the meetings.
- c) The Dean of Students being a member shall attend the meetings, and in his/her absence shall send a representative from her/his office.
- d) Parliamentary meetings shall be held in the Main Campus.

ARTICLE19: Quorum at the Parliament.

The quorum for the commencement and conduct of business in Parliament is 50% of all its members provided that if a quorum is not present thirty minutes after the scheduled time of meeting, the Speaker shall postpone that meeting and reschedule it within seven calendar days of such postponement, and if again, on the rescheduled meeting a quorum is not present, the Speaker shall commence and conduct the business of the meeting and the resolutions made shall be binding to all members.

ARTICLE 20: Resolution

- a) A question on which a vote is to be taken shall be called a **motion**.
- b) A motion shall become a resolution if it has been floated to the members and they have voted in favor of it.
- c) There shall be two types of resolutions.

i). Ordinary Resolution

This shall be a resolution passed at a special general meeting by a simple majority vote of members present. The notice for such a meeting shall be given seven (7) days before the SGM.

ii). Special Resolution.

Special resolution shall be passed to:

- a. Amend the constitution.
- b. Alter the aims and objectives of MMUSA.
- c. Effect dissolution
- d. Alter the name of MMUSA

- d) For other purposes an ordinary resolution shall suffice.
- e) Ordinary resolution shall be passed by two thirds (2/3) majority votes of members present.
- f) The notice of such a motion must be given seven (7) days before the SGM.

ARTICLE 21. Special Session of the Parliament

- a) Special sitting of the parliament shall be called by the Speaker to deliberate on special, specific and emerging urgent issues.
- b) No new issues may be raised at such a meeting

ARTICLE 22: Adjournment of parliamentary sessions

- a) The Speaker shall adjourn meetings only through a resolution.
- b) A date shall be set for holding the next meeting and a notice issued to that effect.

ARTICLE 23: Regulation and Procedure in Parliament:

Parliament shall subject to this Constitution;

- a) Make rules to regulate the procedure of Parliament (including in particular rules for the orderly conduct of proceedings),
- b) Subject to any rule made under Article 44 (1) regulate the procedure of any of its committee.

ARTICLE 24: Voting in Parliament

- a) Except where special majorities are required by this Constitution,
 - i). All decisions in Parliament are determined by a majority of the votes of the members present and voting.
 - ii). Secret ballot shall be used in voting for special bills.
- b) On any question proposed for decision in Parliament, the person presiding shall-
 - i). If such person is the Speaker or Deputy Speaker, have a casting vote but not an original vote,
 - ii). If such person is not the Speaker, have both an original vote and a casting vote.

ARTICLE 25: Powers and Responsibilities of Parliament.

Parliament shall have such authority and responsibility as provided for in this Constitution and, in particular shall: -

- a) Be the legislative organ of MMUSA,
- b) Debate and approve policies, proposals and decisions as tabled by the Students Executive Council or the relevant Parliamentary Committees,
- c) Monitor the implementation of its resolutions by the SGC,
- d) Through its committees, institute a probe into any suspected misdeed of any of the organs,

- e) Observe in all its activities, the University policies, Constitution, the by-laws and policies of, and prudent practices,
- f) Elect its own Speaker, Assistant Speaker, Clerk and Assistant Clerk in its first sitting after the meeting that witnessed their inauguration to office,
- g) Debate, approve and adopt budgetary proposals,
- h) Parliament shall not, by rule, vest executive authority in itself.

ARTICLE 26: Parliamentary Clerk and assistant clerk.

- a) A parliamentary clerk shall be elected among the but not from elected students' representatives in Parliament.
- b) The authority and responsibility of the Parliamentary Clerk shall be to;
 - i. Keep true, accurate and up-to-date record of the proceedings of Parliament,
 - ii. Send notice of meetings to members, after consultation with the Parliamentary Speaker,
 - iii. Co-ordinate the activities of the Parliamentary Committees,
 - iv. Be the official advisor to the SGC on issues pertaining to Parliament and by virtue of his office, shall be the leader of the business of the SGC in Parliament.

ARTICLE 27: Communication to Members

All resolutions of Parliament shall officially be communicated to members of by the secretary general through the appropriate means/media.

ARTICLE 28: Parliamentary Committees:

- a) Parliament shall have Standing Committees as shall be determined by the Student's Governing Council, subject to approval by Parliament and in particular, shall establish;
 - i. editorial committee
 - ii. tendering, assets and investment committee
 - iii. students' welfare committee
 - iv. the legal affairs committee
 - v. gender, culture and special needs committee
 - vi. the MMUSA academic committee
 - vii. elections appeal committee
 - viii. the transition committee
- b) Parliamentary Committees shall be constituted by the Speaker in consultation with the leader of SGC business in Parliament.
- c) All Parliamentary Committee shall meet at least once a semester.
- d) No Member of Parliament shall be a member of any Standing Parliamentary Committee.
- e) Subject to the provisions of Rules and Regulations that Govern all Students of MMUSA, Parliament shall determine the terms of reference for Parliamentary Committees, their rules of procedure and the conduct of their activities

ARTICLE 29: Recall from Parliament

At any one time, members in a Parliamentary area/Electoral College may move a vote to recall their representative to parliament, which shall be passed through a resolution supported by not less than 60% of the registered members of the said area at the time. But if it's an SGC member, a petition must be signed by not less than 40% of MMUSA members in session. The petitions will be written to the Dean of students who will verify the signatures and if satisfied with the petition declare the position(s) in question vacant and a by-election organized.

ARTICLE 30: Cessation as a Member of Parliament

One ceases to become a member of SGC on the following grounds:

- a) Death
- b) Resignation
- c) Suspension from the University
- d) Expulsion from the University.
- e) Recalled from Parliament
- f) Any Member of Parliament, who fails to attend two consecutive meetings without due prior written apology to the Speaker, shall be deemed to have resigned from Parliament and any other office held by such member, and the Speaker shall declare the position vacant.

ARTICLE 31: Dissolution of Parliament

Parliament shall stand dissolved at the close of the AGM.

CHAPTER FIVE

ELECTIONS

ARTICLE 32: ELECTION OF MMUSA OFFICIALS

1. The elections of every MMUSA official shall be conducted once every year. This shall happen on Friday of the last week of September. This can be extended for not more than 14 days.
2. Every ordinary member of MMUSA shall be entitled to one vote, stand for elections, and hold office in a manner that allows for practical-and effective functioning of MMUSA;
3. Elections shall be free, fair and conducted by secret ballot;

ARTICLE 33: COMPOSITION AND ESTABLISHMENT OF THE INDEPENDENT STUDENTS' ELECTORAL COMMISSION.

There shall be the INDEPENDENT STUDENTS' ELECTORAL COMMISSION herein known and referred to as ISEC.

1. ISEC shall normally be competitively appointed, constituted and established between the first and the second week of September every year to start its work.
2. Membership to the ISEC shall be open to every MMUSA ordinary member who shall have expressed interest by applying in their own handwriting to the Dean of students and they should be fourth years
3. All shortlisted candidates shall be vetted by a competent panel of interviewers as shall be put in place by the Dean of students.
4. ISEC shall be composed of:
 - a) The Chief Returning Officer and the Deputy Returning Officer who shall all be appointed by the Dean of Students
 - b) The Dean of students as a Coordinator
 - i. Sixteen (16) members consisting of competent students appointed after interviews by the panel put in place by Dean of Students
 - ii. One should be exclusively for a person with special need,
4. ISEC in its first sitting once constituted shall elect from among them a Chairperson and a Secretary.

Eligibility for ISEC membership:

- a) For one to be eligible for membership of ISEC, he/she must not have served in SGC at any given time;
- b) He/she must demonstrate high integrity
- c) He/she should not have served in ISEC at any given time. This shall not apply to Returning Officer and Presiding officers.
- d) Should be a fourth year

ARTICLE 34: AUTHORITY AND RESPONSIBILITIES OF ISEC

The ISEC shall act on authority and responsibility given to it in this constitution and in particular shall:

1. Prepare the budget for the elections,

2. Conduct and supervise MMUSA elections,
3. Promote free and fair elections,
4. Determine and announce the dates for nominations and elections.
5. Prepare the voter register based on the nominal roll, ballot papers, transparent ballot boxes and designation of polling stations, and properly label the ballot boxes and locate them strategically.
6. Request that the Finance Department officially verify payment of university fees and registration of aspirants.
7. Request that the Registrar Academic Affairs officially verify the academic qualification of aspirants.
8. Verify all nominations for candidates according to the procedures it shall establish in the Election Code, which the commission shall revise as the need arises.
9. Conduct a one-day seminar for cleared candidates to familiarize them with the University Statutes, regulation's, joining instructions, this constitution, the current Students Guide: Rules and regulations governing conduct of students in halls of residence or any subsequent student guides that shall replace it and the electoral code.
10. Regulate methods of campaigning.
11. Provide a voting procedure that is understandable and precise; ensure that the results of the voting are announced by the presiding officer at each polling station.
12. ISEC shall have powers to investigate and may dismiss a member of ISEC where there shall be evidence of misconduct or reasonable dissatisfaction from MMUSA members, and such decisions shall be final.
13. ISEC shall publish the list of successfully nominated candidates and the disqualified candidates and shall post such notices of qualification together with such reasons visibly and numerously displayed in the university.
14. The nomination papers for the post of President, Secretary General and Secretary Treasury and Finance must be signed by at least 10% (ten percent) of ordinary MMUSA members while for the other posts shall be signed by at least 5% (five percent) of ordinary MMUSA members.
15. The Independent Student's Electoral Commission shall be the sole overseer of elections of the MMUSA.
16. ISEC has the power to warn candidates of disqualification and to disqualify them for violations of the electoral code as established by this constitution and ISEC.
16. A decision by ISEC to disqualify an aspirant for candidacy or a candidate for election shall be final and binding.
17. ISEC shall take any other actions it deems necessary to ensure that the elections are transparent, fair, peaceful and credible.

ARTICLE 35: ELECTION PROCEDURES

1. The Student Governing Council shall be dissolved immediately after the appointment of the ISEC and simultaneous announcement to that effect by the incumbents and the returning officer at a special general meeting convened for that purpose and for the announcement of the election date.

2. ISEC shall therefore in the period not more than two (2) days after dissolution of SGC:
 - a) Declare all positions open for contest;
 - b) Announce the dates of election;
 - c) Call for nomination of candidates to the positions declared open for contest;
 - d) Receive nomination papers from aspiring candidates;
 - e) Determine and publish the names of candidates qualified or otherwise disqualified;
 - f) Conduct civic education to all members of MMUSA;
3. ISEC shall officially designate a period not more six (6) days for campaigns before the election date.
4. Elections shall normally be held on the seventh (7) day after the opening of the campaigns provided the day does not fall on a weekend or a public holiday.
5. If only one candidate has been nominated for a position, that candidate shall be declared elected unopposed at the end of the nomination period.
6. Within Twenty-four (24) hours after nomination, a candidate may withdraw his/her candidature by submitting a signed statement of withdrawal to the Independent Student Electoral Commission.
7. A candidate may nominate two polling agents who shall witness the voting at each polling station and, thereafter, only one of the candidate's agents shall be allowed to witness the counting of ballot papers.
8. A candidate may be personally present during the counting of ballot papers, and he/she shall not be barred from witnessing the counting of ballot papers.
9. A candidate shall be declared the winner upon acquiring the highest number of votes cast.
10. The Chairperson of ISEC shall post all election results visibly and at numerous locations throughout the University within twelve hours following the official announcement of the results.
11. The Dean of Students shall officially communicate the results of the elections to the university community.
12. Appeals must be lodged with the Election Appeals Committee Chairman before expiry of twenty-four hours (24) following the announcement of the election result and dispensed immediately within 24 hours
13. Chairperson candidates shall have running mates (vice chairperson) who shall not be of the same gender and treated as one

ARTICLE 36: NOMINATION PROCEDURE

1. A member may only contest for one post; thus, he/she can only be nominated for one post,
2. Contestants should submit their nomination paper at the date set by the ISEC,

3. The names of all nominated candidates shall be put up on University notice boards by the Chief Returning Officer, after the nominations are complete,
4. The Chief Returning Officer shall prepare and post on notice boards a statement showing the names of persons who have been disqualified, as provided in Article 11 and Article 19 giving reasons for any such disqualification,
5. Where no candidate meets the nomination criterion, the Chief Returning officer shall extend the nomination period,
6. A candidate may withdraw his/her candidature by notice of withdrawal signed by him/her and handed at the place designated for the delivery of nomination papers within forty-eight (48) hours before the nomination day, made public and signed by the Chief Returning Officer.

ARTICLE 37: ELIGIBILITY OF CANDIDATES IN THE ELECTIONS.

All ordinary members of MMUSA shall be eligible to contest for any post in the Students Governing council declared vacant provided that: -

1. One shall not have suffered from mental infirmity;
2. Any students who will NOT be available to serve for the entire term shall NOT contest for any position;
3. A first-year student intending to contest should have obtained credit pass (60%) average of half units of the
4. C.A.T marks. The fulfillment of the above requirements shall be confirmed by the Dean of the respective Faculty/School;
5. The tenure of service in the Students Governing Council shall be one term of one academic year but one shall be allowed to contest for a second term and not more. One can contest in a different capacity which will still be considered a second term.
6. Where no candidate meets the nomination criterion, the Chief Returning officer shall extend the nomination period,
7. A candidate may withdraw his/her candidature by notice of withdrawal signed by him/her and handed at the place designated for the delivery of nomination papers within forty-eight (48) hours before the nomination day, made public and signed by the Chief Returning Officer within the next forty-eight (48) hours.
8. Each candidate should be endorsed by registered 400 students for SGC position and 100 students for position of departmental delegate

ARTICLE 38: ELECTION OFFENSES:

1. An election offense shall disqualify a candidate;
2. For the purpose of this section, an election offense shall include, and not limited to:
 - a) Rigging,
 - b) Harassment and use of violence,
 - c) Intimidation,
 - d) Bribing and/or voter buying,
 - e) Giving false information,
 - f) Sorcery and magic,
 - g) Slurs based on ethnicity, religion, gender or mode of study
 - h) Provocative and use of inciting sentiments,

- i) Campaigning before the official campaign period,
- j) Campaigning on the polling day and/or any other act of omission or commission that defeats the tenets of free and fair elections,
- k) Evidence of sponsorship by the university administration.
- l) Unauthorized vehicular processions inside and outside the University. Candidates shall be required to forward their request to conduct such processions to the ISEC subject to approval to ensure that they don't cause disruptions;

ARTICLE 40: SPOILT VOTES:

- 1. During the counting of ballot papers, a spoilt vote shall not be tallied on to any of the candidate;
- 2. A spoilt vote shall mean that which is;
 - a) Obliterated, or damaged or ambiguous or illegible and it cannot be determined which candidate to whom it was cast.
 - b) A vote found in a wrong ballot box shall also be treated as spoilt.

ARTICLE 41: RE-RUN OF ELECTION

- 1. In case of a tie between in an election of the members of the SGC or Members of the parliament(senators); the chairperson of the ISEC shall call for a re-run of the tying contestants within seven (7) days after the election;
- 2. Where elections are nullified, the chairperson of the electoral commission shall issue a notice for a re-run of elections of the election within 7 (seven) days after the earlier election.
- 3. In case of a re-run, the Presidential Candidates shall not be allowed to change running mates.

ARTICLE 42: DISSOLUTION OF THE ELECTORAL COMMISSION

- 1. The Independent Students Electoral Commission shall stand dissolved, if there is no election petition against election results and they shall submit their returns to the Dean of Students when new officials are inaugurated into office;
- 2. In the event of a petition against election outcome by any person then the ISEC shall wait to act on the resolution reached by the Elections Appeal Committee of the said petition before it is dissolved.

ARTICLE 43: BY ELECTION

- 1. By-election will be conducted at any time of the academic year in the event of any office falling vacant before the next general election is done as long as the dean of students has seen it reasonable and approved;
- 2. Any vacancy shall be announced by the president of the Student Governing Council in conjunction with the Chief Returning officer appointed specifically for that by-election;
- 3. The by-election shall be conducted within the next 14 days after the declaration of the vacancy;
- 4. The by-elections shall be conducted in accordance with election procedures as laid down in this constitution where those who were in ISEC would be

called on to preside over the By-election

ARTICLE 44: TRANSITION

The Student Governing Council shall carry out the constitutional duties necessary for the proper functioning of MMUSA in the period between the return of nomination papers and the inauguration of the new Student Governing Council in a caretaker capacity.



CHAPTER SIX

FINANCE AND INVESTMENTS

ARTICLE 45: SOURCES OF FINANCE

1. The finance of MMUSA shall be obtained from;
 - a) MMUSA membership and subscription fees.
 - b) Revenues earned from MMUSA investments;
 - c) Fund raising activities and donations;
 - d) Allocation from the University and;
 - e) Any other lawful sources as proposed by the SGC with the approval of the University senate.
2. MMUSA shall NEVER at any time borrow money from any institution other than the university administration.

ARTICLE 46: COLLECTION OF REVENUES

Collection of MMUSA revenues shall be done for onward remission to the MMUSA bank account, in a manner prescribed by the University Council such that,

1. Membership fee shall be paid once upon registration for first year of study at the University and;
2. Subscription fee shall be paid once in the first semester of the academic year.
3. All other revenues as stipulated in Article 25 above and shall be remitted to the MMUSA bank account and the original receipts be submitted to the office of the Dean of Students and a copy to the Finance secretary.
4. Person(s) running businesses in MMUSA premises shall deposit rent directly to MMUSA bank account by 5th of every month.
5. In case of donations or fundraising, the Secretary Finance will deposit the money on behalf of MMUSA and submit original receipts to the Dean of Students.

ARTICLE 47: EXPENDITURE

1. All money received for the purpose of MMUSA must be spent with thrift and stewardship to provide maximum benefits to MMUSA members.
2. Any expenditure of funds in excess of the provision of the budget approved by the Maasai Mara University Students parliament shall have to be approved by the parliament with at least two-thirds (2/3) majority of the members
3. present. SGC members sitting in such meetings will not be entitled to any sitting allowance.
4. The finance of MMUSA shall be administered by the SGC in accordance with semester budget drawn by SGC and approved by the Dean of students.

ARTICLE 48: MMUSA BANK ACCOUNT.

1. There shall be an independent MMUSA Bank Account that is managed by the University on behalf of MMUSA where all monies will be kept.
2. The signatories to the MMUSA bank account shall be-
The University approved signatories but the approvals are only done by the SGC and Dean of Students and DVC AF&P

ARTICLE 49: BOOKS OF ACCOUNTS

1. MMUSA shall maintain proper books of accounts that shall be made available for audit.
2. MMUSA accounts shall be audited by the University's Internal Auditor two weeks before the AGM.
3. The books of account and balance sheet shall be approved by the SGC and presented to the auditor who shall make a report for consideration later by SGC.
4. The audited accounts and balance sheet shall be published after approval by Maasai Mara University SGC not later than seven calendar days before the AGM.
5. An ordinary member of MMUSA can request to have up-to-date proper books of account that shall be made available upon request with a notice thereof of 14 days

ARTICLE 50: MANAGEMENT OF MMUSA FUNDS

Other regulations governing the management of SOMMU funds shall be contained in the Policies and Statutes of the University

ARTICLE 51: TENDERING, INVESTMENTS AND ASSETS OF MMUSA

1. The SGC shall:
 - a) Determine the appropriate goods and services that are needed
 - b) Determine how MMUSA can invest for profit;
 - c) Direct the management of MMUSA investments and assets
 - d) Award tenders through a competitive tendering process which shall include advertisement of tenders, reception of applications at a fee as shall be determined by the SGC, opening of tenders, evaluation and awarding tenders.
 - e) Check prices, quality, quantity, safety, regulations and documentation of the tendered businesses.
2. The term of operation at the MMUSA premises shall be one calendar year before going through another cycle going of a competitive tendering process again.
3. Tendering process shall kick off between two (2) to three (3) weeks after inauguration of a new SGC.
4. The MMUSA finance and investment committee shall undertake to give reports to SGC and the parliament of every undertaking through the office of the secretary Treasury.

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5. The MMUSA tendering board shall stand dissolved following resolution by at least two thirds majority members of SGC present to dissolve it, but may subject to approval of the SGC be reconstituted subject to Article 13 (2) and re-established in the meeting after dissolution.
6. Any increase in membership and annual subscription fee shall be reviewed by SGC from time to time and approved by the office of the Dean and University senate.
7. All MMUSA money shall be deposited in a bank account opened and maintained for that purpose.
8. The Finance and Investment Committee shall make policies and frameworks to foresee income generating activities subject to the approval of Maasai Mara University Students Governing Council.
9. Tenders shall only be awarded to groups of ordinary MMUSA members and not individual students.
10. The tendering process shall be considerate of gender and MMUSA members with special needs.
11. The tendering process shall exclude sitting SGC members.
12. The tendering board shall undertake measures to curb monopoly

ARTICLE 52: REMUNERATION OF OFFICE BEARERS

- a) Each member of SGC and Parliament shall be paid corresponding amount of monthly allowances as presented in Table 1.

Table 1: Schedule of Allowances for members of SGC AND Parliament

Position	Amount in Ksh.
Chairperson	7000(per month)
Vice Chair	5000(per month)
Sec Gen	7000(per month)
Sec. Treasury	6500(per month)
Sec. Academics and Editing	5000(per month)
Sec Catering health & special needs	5000(per month)
Speaker	6000(per month)
Sports, Gender & entertainment	5000(per month)
Elected Student Representatives to Parliament(senator)	3000(per month)
Assistant speaker	4000(per month)
Clerk to the parliament	4500 (per month)
Assistant clerk	3500(per month)

CHAPTER SEVEN

MISCELLANIOUS

ARTICLE 53: CONDUCT AND DISCIPLINE OF STUDENTS' GOVERNING

COUNCIL MEMBERS:

1. All SGC members shall conduct themselves with the highest standards of integrity, personal discipline and honor and in particular shall:
 - a) Respect the rights and privileges of the members of the organization at all times;
 - b) Refrain from any conduct that might bring the organization into disrepute or public odium;
 - c) Carry themselves in all public places with such dignity as befits their status as student leaders;
 - d) They must refrain from all gossip, backbiting, rumor mongering and distortion of truth or spreading of lies;
 - e) Their utterances must reflect the ideas, philosophy, policy, and programs of MMUSA.
2. Any SGC member's conduct may be discussed in any SGC meeting called for that purpose and disciplinary measures taken against him provided that:
 - a) The member shall have been given reasonable notice to defend himself/herself before the student governing council at a meeting;
 - b) It shall have been confirmed that member is guilty of violating Articles 11 section 4 or any section thereof.
3. A member whose conduct is under discussion shall not participate in the voting in such cases; The Student Governing Council shall only have powers to!
 - a) Warn or caution the member(s) either in writing or verbally through the Chair of the meeting as provided in Article 11(4).
 - b) Suspend the member(s) from SGC meetings by a resolution adopted and signed by three-quarters or more of its total membership.
4. In case of gross misconduct, the SGC member involved shall be subjected to necessary disciplinary measures by the university.

ARTICLE 54: REMOVAL FROM OFFICE

1. A member of the Student Governing Council shall be removed from office for Gross Misconduct; not limited to;
 - a) Blatant violation of the provisions of this constitution;
 - b) Financial mismanagement;
 - c) Failure to carry out the duties of office as specified by this Constitution and/or its by-laws;
 - d) Failure to meet the requirements of office as determined by this Constitution
 - e) Insanity
 - f) Any other form of incapacitation.
2. In the event of clause 1 above;
 - a) A motion shall be proposed by a MMUSA member (s) and signed by at least 2/3 of the total bona fide MMUSA members in session and proposal submitted to the Dean of Students.

- b) A motion may be proposed by a member of SGC and supported by at least 2/3 of the whole SGC. Such a motion will then be submitted to the Dean of Students.
 - c) The motion as contemplated in (a) and (b) above will be served in writing to the official (s) affected by the Dean of Students immediately.
 - d) The affected official (s) shall have the right to appeal in writing before the Legal Affairs Committee within 3 days after being served with the motion.
 - e) The Legal Affairs Committee shall give its verdict in writing to the affected person and the SGC within 72 hours after receiving the appeal.
 - f) If the Legal Affairs Committee rules in favor of the affected person (s), the Dean of Students shall reinstate the affected person within 24 hours after receiving the verdict from the committee.
 - g) If the Legal Affairs committee rules in favor of the motion mover, the Dean of Students shall declare that office vacant within 24 hours and call for a by-election as provided in Article 23.
3. In case of removal from office of the Chairpersonas contemplated in this article, the running mate will serve in their capacities for the rest of the term.

ARTICLE 55: VOTE OF NO CONFIDENCE

1. In the event of any misconduct as per Article (53), a vote of no confidence shall be proposed by Senators and the motion signed by at least two-third (2/3) of the senators in parliament and the written copy of the parliamentary decision submitted to the dean of students;
2. The Dean shall therefore declare the office in question vacant and a by-election called in accordance with article 43 of this constitution
3. The said motion must be served to the official(s) affected.
4. The affected official(s) shall have the right to defend himself/herself before the Legal Affairs Committee against such removal within three (3) days of being served with the motion.
5. The Dean of Students shall conduct a referendum within Seven (7) days giving all ordinary members entitlement to vote on the motion.

ARTICLE 56: DISSOLUTION OF SGC

1. A vote-of-no confidence against the SGC may be initiated through a precisely stated petition bearing the names, class year, and the signatures of at least two thirds (2/3) of the members of Parliament.
 - a) The petition shall be handed to the Dean of Students within a period of two (2) weeks of intended date of oust. The Dean of Students shall investigate the allegations and shall call a General Meeting of the students to discuss the petition within seven (7) days after receiving the petition.
 - b) The electorate shall then vote on the petition.
 - c) The Students' Governing Council shall then be dissolved by a resolution passed at a general meeting of members by a vote of two-thirds (2/3) of the members of parliament present;
 - d) The quorum in the parliament shall be as for a special Sitting. If no quorum is obtained, the proposal to dissolve the Council shall be resubmitted, to a further

special sitting which shall be held not more than 14 days later. Notice of this meeting shall be given to all members of parliament at least seven (7) days before the date of the meeting.

- e) On dissolution of the Students Governing Council the office shall remain vacant until by-election is conducted as provided in Article 43 of this constitution.
2. When the term of service of one academic year comes to an end.

ARTICLE 57: RESIGNATION

1. A member wishing to resign from the student governing council shall tender his/her resignation by a notice giving reasons at a meeting and to the president of the SGC who shall table the notice to the SGC immediately.
2. The Dean of students shall have power to accept or reject any resignation from a member of the SGC and in the case where he/she accepts, a by-election is carried out.

ARTICLE 58: THE UNIVERSITY LEGAL COUNSEL

The Legal Counsel shall;

1. Through the legal affairs committee, advise the organization on legal issues in accordance with this constitution
2. Witness the swearing in ceremony as provided under (Article 46) of this constitution;
3. Interpret the constitution in case of any disagreement.
4. The interpretation of this constitution shall be subordinate to the University Statutes and policies.

ARTICLE 59: AMENDMENT

1. This constitution may be amended only by at least 2/3(two-thirds) majority of members present and voting at an SGM convened for that purpose provided that for the purpose of constitution amendment the quorum will be at least 40% (forty percent) of the total MMUSA Membership. The Secretary General on behalf of the SGC shall bring proposal for amendment forward.
2. Any ordinary member of MMUSA may also move a motion for an amendment to the constitution in accordance with Article 10 section (2).
3. Such a motion should be forwarded to the Secretary General of MMUSA and published at least two weeks prior to the SGM constituted to consider and decide on the proposed amendment in accordance with Article 10 section (2)

ARTICLE 60: DISPOSAL OF ASSETS IN THE EVENT OF DISSOLUTION OF THE ORGANIZATION

1. Property of the Organization

Should this organization cease to exist, all its property after paying creditors shall be held in trust by the University for a period of not less than five years. If any general student organization be formed and recognized within a five-year period by a majority vote of registered students at the University during an election in which over 30

Per cent (30%) of the said students voted, then all such property so held shall remain and belong to this successor organization. If no such general student

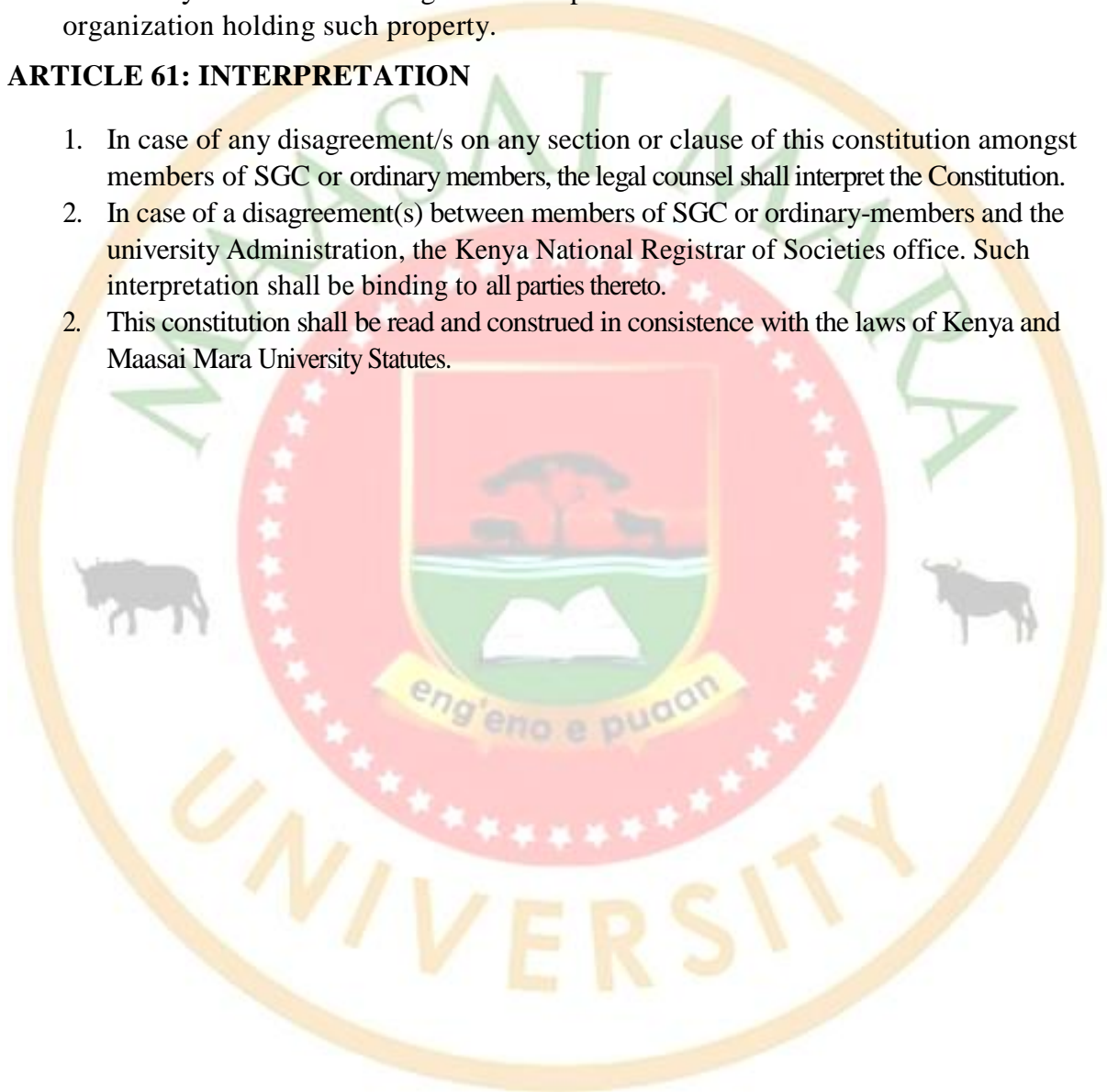
organization succeeds to represent organization within the specified five years, unqualified title to all the property of the organization shall then be vested in the University.

2. Property in the Custody of the organization

Should this organization cease to exist, property in the custody of the organization, including monies deposited in the Students' Organizations Fund (MMUSA Bank Account), shall, if the owner organization continues in existence, be held by the University for the Owner Organization upon the same terms and conditions as the organization holding such property.

ARTICLE 61: INTERPRETATION

1. In case of any disagreement/s on any section or clause of this constitution amongst members of SGC or ordinary members, the legal counsel shall interpret the Constitution.
2. In case of a disagreement(s) between members of SGC or ordinary-members and the university Administration, the Kenya National Registrar of Societies office. Such interpretation shall be binding to all parties thereto.
2. This constitution shall be read and construed in consistence with the laws of Kenya and Maasai Mara University Statutes.



ARTICLE 62: SWEARING IN

1. The swearing in ceremony shall be held at the first Special General Meeting and shall be presided over by the Dean of Students in the Presence of legal Counsel.

2. Citation of pledge of Commitment:

Ihaving been elected as
Of the Students' Organization of Maasai Mara University do hereby swear and pledge that;
I shall uphold and defend the constitution of Students' Organization of Maasai Mara University;
I shall seek to defend and respect the democratic rights and Liberties of all MMUSA members;
I shall execute my duties with due diligence and competence as provided for in this constitution without fear or favor, hate or hindrance, and without personal biases, I shall serve all members equally irrespective of race, creed, color, gender or tribe, and I shall not compromise the rights and privileges of any member. I swear this pledge with full knowledge of my responsibilities and bind myself by the same. So, help me God.

Signed by On this day of
20.....

Before me

SCHEDULE: TRANSITIONAL ARRANGEMENTS

1. All rights, duties, obligations, assets and liabilities of MMUSA existing immediately before the adoption of this constitution shall be deemed to be transferred to MMUSA upon adoption of this constitution;
2. This constitution will come into force immediately it is approved by students
 - a) Any new office created in this constitution shall only be affected by the operation of law through the first general elections held under the provision of this constitution.
 - b) All existing offices immediately before the coming into force of this constitution shall continue to execute and exercise their authority and responsibility until the next general elections held under this constitution provided that the MMUSA officers currently in office have no power to alter or amend this constitution before the general elections are held under this constitution.
 - c) This constitution shall not be implemented to the disadvantage of any current office bearer before the next general elections.
3. There shall be created the MMUSA constitutional Transitional Committee to be constituted of;
 - a. The Dean of students who shall preside over as its chairperson and convener;
 - b) All members of the outgoing Students' Governing Council not eligible for re-election under Article 19; c) 5 members who were members of the Constitution Review Committee and who aren't eligible for election under Article 19.
4. The constitutional Transitional Committee shall constitute immediately this constitution is adopted by the University Senate and will stand dissolved one Week after the inauguration and first sitting of the Maasai Mara University Students' Governing Council elected under this constitution
5. The constitutional Transitional Committee shall be established to:
 - a) Oversee the initial implementation of the new constitution;
 - b) Oversee the handing over of office from the current structure to the new structure;
 - c) Assist in drafting provisional rules and regulations for the operations of the Maasai Mara University Students' Governing Council in its first and subsequent meetings;
 - d) Assist in providing direction in the manner of executing official functions of the offices under the old structure in line with the provision of the new constitution;
 - e) Keep the various stakeholders in the university updated of the developments in the implementation of the new constitution;
 - f) Ensure the university organs are adequately informed of the new-administrative and organization structure of MMUSA;
 - g) To facilitate awareness and education among the general student's population of the changes and effects of the changes provided in this constitution with regard to the organization and structure of MMUSA.
6. The constitution Transitional Committee shall attach two members each to the Electoral Commission organizing the first elections held for the first time under this constitution as ex-officio members and two other members to the elections appeals committee as ex-officio members.