



4TH GRADUATION CEREMONY –FRIDAY 2ND DECEMBER 2016

Maasai Mara University wishes to inform all the students who qualified for the conferment of various degrees and award of diplomas in the Academic Year 2015/2016, parents/guardians, alumni and members of the public that the 4th **Graduation Ceremony** of Maasai Mara University will be held on **Friday, 2nd December 2016** beginning at **9.00 am** at the **Graduation Pavilion, Main Campus, Narok**.

CLEARANCE OF FEES

Only graduands who will have cleared their outstanding fees by **Friday, 11th November 2016** will be allowed to graduate. Those who will not have completed the fees by the said deadline will be **excluded** from the graduation list.

CONFIRMATION OF NAMES

To enhance accuracy, prospective graduands are required to confirm the correctness of their names from the list available on the University website, latest by **Friday 18th November 2016**. Corrections or omissions should be reported to the undersigned.

HIRE OF ACADEMIC GOWN, GRADUATION AND CONVOCATION FEES

Graduands are required to pay the following mandatory charges for the various categories:

PhD	- Khs. 7,500/-
Masters	- Kshs. 6,500/-
Bachelors	- Kshs. 5,500/-
Diploma	- Kshs. 4,500/-

Payment should be made to the following University Account: Cooperative Bank, Narok Branch - Account Number: **01129337192600**, not later than **Friday 18th November 2016**.

COLLECTION OF ACADEMIC GOWN

All graduands are advised to collect their academic gowns from their respective Schools from **Tuesday 29th November** to **Thursday 1st December 2016**. Hire of gown forms can be downloaded from the University website www.mmarau.ac.ke. Graduation gowns should be returned latest by **Tuesday 13th December 2016**. Those who fail to observe the deadline will be required to pay a penalty at the rate of Ksh.1,000/= (Ksh. **One Thousand**) per day.

INVITATION CARDS

During the hiring of the academic gown, each graduand will be given two (2) invitation cards for their guests. Any person without an invitation card will not be allowed to the Graduation Pavilion on graduation day.

REHEARSAL

The rehearsal is an integral part of the Graduation Ceremony. All graduands intending to participate in the ceremony must attend the rehearsal at the Graduation Pavilion in full academic attire on **Thursday 1st December 2016 at 10.00 a.m.**

COLLECTION OF CERTIFICATES

Certificates will be ready for collection from the University Examinations Office, on **Friday, 2nd December 2016**, immediately after the graduation ceremony. Certificates not collected beyond a period of One (1) year after graduation will attract a storage fee of Ksh.1000 per year.

PUNCTUALITY

All graduands and invited guest are advised to be **seated by 8.00 a.m.**

For more information, please contact:
The Registrar Academic Affairs
Maasai Mara University
P O Box 861-20500, NAROK
Email:reg.aa@mmarau.ac.ke

